

Regular Meeting Shell Rock City Council
January 3, 2023

Mayor Larry Young called the regular meeting to order in the City Hall at 7:00 p.m. with the Pledge of Allegiance. Council Members Donald Bonzer, Robyn Holden, Jared Krull, and Garrett Schuldt were present. Council Member Mike Klinefelter was absent. City Attorney Bruce Toenjes, Fire Chief Matt Mohn, and Public Works Director Mike Tellinghuisen were in the audience.

Motion by Schuldt seconded by Holden to approve the agenda with any additions. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Motion by Bonzer seconded by Schuldt to approve the consent agenda that included: Minutes of the December 6, 2022 meeting, the Payment of the Bills, and the Financial Reports for November, 2022. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Mayor Young made the following appointments for the 2023 calendar year. Mayor Pro Tem is Michael Klinefelter. City Property Committee is Jared Krull and Garrett Schuldt. City Clean Up Committee is Larry Young and Marilyn Hardee. Employee Relations is Donald Bonzer and Michael Klinefelter. Finance Committee is Donald Bonzer and Robyn Holden. Street Committee is Michael Klinefelter and Jared Krull. Special Events Committee is Robyn Holden. Tree Committee is Donald Bonzer, Michael Klinefelter, and Mike Tellinghuisen. Water/Sewer Committee is Jared Krull and Garrett Schuldt. Motion by Schuldt seconded by Bonzer to approve the mayor's appointments for the 2023 calendar year. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Mayor Young reappointed Ed Willert to be the City of Shell Rock's representative on the Butler County Solid Waste Commission. Motion by Schuldt seconded by Bonzer to approve the appointment of Ed Willert to the Butler County Solid Waste Commission. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Motion by Holden seconded by Krull to approve the following appointments for the 2023 calendar year. City Attorney – Nelson and Toenjes Law Office. City Clerk/Treasurer – Marilyn Hardee. City Depository – CUSB. City Newspaper – Waverly Newspapers. Fire Chief – Matthew Mohn. First Responder Crew Chief – Jessica Duncan. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Barbara Dilly made a request to have an open mike night once a month in the Boyd Building and occasionally to use the Boyd Building Auditorium for large crafts in conjunction with the Shell Rock Folk Arts Group without paying the fee for the Boyd Building. Motion by Bonzer seconded by Holden to allow Barbara Dilly to use the Boyd Building without charge in conjunction with the Folk Arts Group for open mike night and large craft projects providing that the building is set up by the group and cleaned up by the group. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Fire Chief Matt Mohn gave the Fire Dept. report.

Mayor Young opened the public hearing at 7:14 p.m. for the purpose of public comment on the proposed amendment to the budget of the City of Shell Rock for the fiscal year ending June 30, 2023. There were no oral or written objections and the hearing was closed at 7:16 p.m.

Resolution 001-2023 was introduced by Krull seconded by Schuldt: A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE CITY OF SHELL ROCK, IOWA, FOR THE FISCAL YEAR ENDING JUNE 30, 2023. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Items also discussed were the pool arbitration, possible park projects, the water tower inspection, and the wastewater project study submitted to the Iowa Dept. of Natural Resources.

Work sessions for the upcoming fiscal year 2024 budget were set for January 16, 18, 23 & 25, 2023 at 6 p.m. in City Hall.

Resolution 002-2023 was introduced by Krull seconded by Holden: RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2023-2024 BUDGET. January 23, 2023 at 6 p.m. in City Hall. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Motion by Schuldt seconded by Krull to adjourn at 7:30 p.m. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Disbursements

Absolute Science – summer reading program	375.00
Amazon Capital Services – Library supplies & books	806.85
Auditor State of Iowa – annual report filing fee	250.00
Bank of America – Library supplies & subscriptions	79.49

Bergan KDV – IT support	1,114.80
Butler Co. Emergency Management – subscription	568.00
Butler County Sheriff – law enforcement contract	25,000.00
Butler County Solid Waste – landfill fees	4,438.00
Butler-Bremer Communications – phone services	373.85
Casey Reints Consulting – website maintenance	100.00
City Laundering Co. – mats & mops services	199.17
CUSB – health savings accounts	1,212.51
Don’s Truck Sales Inc. – dump truck body	16,385.00
Duncan, Jessica – mileage reimbursement	34.40
Elsamiller Electric – siren repairs	1,304.45
Fastenal Company – Fire Dept. supplies	213.80
Fehr Graham Engineering – engineering	3,354.50
Fidelity Security Life – vision insurance	44.22
Gordon Flesch Co. – copier agreement	90.99
Hardee, Marilyn – reimburse supplies	29.99
Hawkeye Comm. College – agreement fee	200.00
Internal Revenue Service – withholdings	5,656.95
Iowa Dept. of Revenue – sales tax	527.42
Iowa Dept. of Revenue – water excise tax	554.84
Iowa Dept. of Revenue – withholdings	1,363.00
IPERS – withholdings	5,605.93
Janesville Lumber – Special Events supplies	126.19
Jendro Sanitation – garbage collections	6,368.03
Jenkins, Sharon – reimburse supplies	31.65
John Deere Financial – supplies	124.64
Kwik Trip Inc. – fuel	705.86
Larry Pump CPA – financial examination FYend	3,200.00
Lehman, David – reimbursement for supplies	30.00
Life Investors Co. – deferred compensation	135.00
Lincoln Savings Bank – GO bond interest	638.00
McCann, Linda – book	10.00
Menards – supplies	131.14
Microbac Laboratories Inc. – testing	516.50
MidAmerican Energy Co. – electricity & gas	6,838.60
Miller True Value – office supplies	23.50
Motor Parts & Equipment Corp. – Fire Dept. supplies	86.50
Nelson & Toenjes – legal services	4,192.46
O’Reilly Auto Parts – auto parts	32.85
Payroll – employee wages	16,572.81
Phillip Kay – maintenance shop tools	191.75
Postmaster – postage	480.00
Reliance Standard – disability insurance	461.76
Rops, Carla – Library cleaning services	300.00
Ryan Exterminating – pest control	70.00
Shell Rock 1 st Responders – reimburse for supplies	519.99
Speer Financial Inc. – TIF report	350.00
Storey Kenworthy – office supplies	665.97

UMB Bank – bond fees	850.00
Walmart Comm. Card – supplies	327.32
Waverly Newspapers – publications	323.36
Wellmark Blue Cross – health & dental insurance	2,937.65
Zoom Video Communications – video conferencing	14.99
TOTAL EXPENDITURES	\$117,139.68

Expenditures by Fund	
General	57,232.24
Road Use Tax	26,605.90
Debt Service	1,488.00
Special Events Fund	155.48
Water Utility	8,207.04
Sewer Utility	10,416.08
Garbage Utility	13,034.94
TOTAL EXPENDITURES BY FUND	\$117,139.68

Revenues	
General	25,737.50
Road Use Tax	14,867.63
Employee Benefits	3,130.18
Local Option Tax	24,159.21
TIF III Willow	812.38
TIF IV Industrial	3,453.03
Low to Moderate Income	497.91
Debt Service	8,304.11
Trust & Agency Capital Improvements	2,323.90
Emergency Services Building	800.00
Special Events Fund	200.71
Water Utility	12,873.56
Water Deposits	304.36
Water Depreciation	52.30
Sewer Utility	17,931.25
Sewer Depreciation	37.36
Garbage Utility	12,533.15
TOTAL REVENUES	\$128,018.54

2022 Calendar Year Payroll	
Bixler, Elizabeth	912.60
Bittinger, Emily	2,142.12
Bonzer, Donald	665.00
Bradley, Mallory	1,967.64
Canney, Isabella	873.96
Cooper, Jami	9,812.25
Cuvelier, Ellah	1,998.96
Dickens, Danielle	2,569.00
Dietz, Owen	976.20
Englin, Samuel	2,426.04

Fasse, Hunter	367.50
Friedman, Katelyn	1,637.64
Gade, Sally	1,552.32
Green, David	54,629.49
Grimes, Lavon	6,163.79
Hardee, Marilyn	65,748.42
Hart, Maggie	4,932.72
Henning, Jason	2,388.84
Hjelmeland, Kailey	4,490.40
Holden, Robyn	770.00
Huisman, Danielle	9,959.60
Johnson, Senica	1,437.24
Kappmeyer, Autumn	969.12
Klinefelter, Mike	700.00
Krull, Jared	700.00
Lubben, Bailey	8,599.37
Miller, Lindsey	1,476.00
Miller, Nathan	1,755.84
Mraz, Grace	3,463.07
Munson, Emma	908.30
Munson, Lauren	2,461.08
Muntefering, Megan	950.80
Nieman, Debbie	19,306.48
Nieman, Rachel	6,108.00
Oldenburger, Karissa	1,986.24
Olmstead, Jewel	2,290.44
Poland, Arlana	2,579.76
Randolph, Michelle	3,753.75
Schmidtke, Abilene	277.50
Schuldt, Garrett	665.00
Scott, Marla	232.00
Sprole, McKenna	623.76
Tellinghuisen, Mike	91,814.36
Thompson, Cole	1,582.32
Thompson, Emma	1,085.52
Trowbridge, Alandria	5,735.47
Trowbridge, Chloe	4,734.24
Westendorf, Braxton	1,253.64
Young, Larry	2,004.00
TOTAL PAYROLL FOR 2022	\$346,437.79

Larry Young
Mayor

ATTEST: Marilyn Hardee, City Clerk

