

Regular Meeting Shell Rock City Council  
December 5, 2023

Mayor Larry Young called the December 5, 2023 regular session of the Shell Rock City Council to order at 7:00 pm in the Council Chambers at 802 N Public Road, Shell Rock, Iowa with the Pledge of Allegiance. Councilors present: Robyn Holden, Don Bonzer, Mike Klinefelter, Jared Krull, and Garrett Schuldt. Others present: Matt Mohn, Dave Lehman, Jessica Duncan, Mike Tellinghuisen, Michelle Randolph, Debbie Nieman, Adam Fox, David Beenen, Bruce Toenjes, Larry Pump, Jessica Meyer, Cathy Avery, Joe Avery, Dave McCann and other interested parties.

Klinefelter moved, Bonzer seconded to approve the agenda. Ayes- Holden, Krull, Bonzer, Schuldt, Klinefelter. Motion carried 5:0.

Krull moved, Holden seconded to approve the consent agenda including the City Council Minutes of November 7, 2023; Payment of the Bills; November Financial Report. Roll Call Vote: Ayes- Holden, Bonzer, Schuldt, Krull, Klinefelter. Motion carried 5:0.

Larry Pump, CPA presented the Independent Accountant's report. Resolution 032-2023 was introduced by Schuldt seconded by Klinefelter: A RESOLUTION ACCEPTING AND APPROVING THE INDEPENDENT ACCOUNTANT'S REPORT ON AGREED-UPON PROCEDURES FOR THE CITY OF SHELL ROCK, IOWA FOR THE FISCAL YEAR JULY 1, 2022 THROUGH JUNE 30, 2023. Roll Call Vote: Ayes- Bonzer, Holden, Krull, Schuldt, Klinefelter. Motion carried 5:0.

Schuldt moved, Krull seconded to approve Matt Mohn, Fire Chief's request for funding a grass truck up to \$80,000 pending Rural Trustee approval. Ayes-Bonzer, Holden, Krull, Schuldt, Klinefelter. Motion carried 5:0.

ORDINANCE NO. 393 WAS INTRODUCED FOR ITS FIRST READING BY BONZER SECONDED BY KRULL AMENDING PROVISIONS REGULATING THE REQUIREMENTS FOR MEMBERSHIP IN THE FIRST RESPONDER SERVICE.

Be it Enacted by the City Council of the City of Shell Rock, Iowa: SECTION 1. Section 36.07 of Chapter 36 of the Code of Ordinances of the City of Shell Rock, Iowa, as amended, is repealed and the following is adopted in lieu thereof: **36.07 CREW MEMBERSHIP.** Residents of Shell Rock, and persons who will be available for calls, duty and training due to relationships in or near Shell Rock such as persons living within a reasonable distance of the City limits and persons with family, employment, or other factors resulting in frequent presence in or close proximity to the City, at the Council's discretion and with the prior written consent of the Chief, at least eighteen years of age, and of sound mind and body, are eligible to apply to serve as crew members. Applicants must have a valid Iowa driver's license, have a current CPR card, and must be in good repute in the community. Applicants shall complete and submit an application to the Clerk, who shall provide a copy to the Chief. Nothing in this section shall prevent the Mayor or Chief or acting Chief from appointing temporary crew members on an emergency basis, subject to Council review; provided, however, all crew members, including temporary members, shall comply with this chapter and all department rules on all matters including patient care.

SECTION 2. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. Passed and approved this 5th day of December, 2023. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, Schuldt. Motion carried 5:0.

Klinefelter moved, Schuldt seconded to suspend 2<sup>nd</sup> reading of Ordinance 393. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, Schuldt. Motion carried 5:0.

Holden moved, Klinefelter seconded to suspend 3<sup>rd</sup> reading of Ordinance 393. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, Schuldt. Motion carried 5:0.

ORDINANCE NO. 394 WAS INTRODUCED FOR ITS FIRST READING BY SCHULDT SECONDED BY BONZER AMENDING PROVISIONS REGULATING THE REQUIREMENTS FOR MEMBERSHIP IN THE FIRE DEPARTMENT.

Be it Enacted by the City Council of the City of Shell Rock, Iowa: SECTION 1. Section 35.05 of Chapter 35 of the Code of Ordinances of the City of Shell Rock, Iowa, as amended, is repealed and the following is adopted in lieu thereof: **35.05 VOLUNTEER FIREFIGHTERS.** Thirty members, at least the age of eighteen (18) years, shall be appointed to serve as volunteer firefighters. Applicants shall complete and submit an application to the City Clerk, who shall provide a copy to the Chief. Prior to appointment as a volunteer firefighter, and every four years thereafter, the applicant must have a basic medical physical examination, the results of which shall be available to the Chief, Mayor, and Council before appointment. The medical physical examinations shall be staggered for existing volunteer firefighters so that approximately one-fourth of the members of the department shall have their physicals each year. In the event that the medical physical examination recommends any limitation on activities related to the duties of a volunteer firefighter, the volunteer firefighter shall abide by the limitations in the performance of the firefighter's duties and the Chief and officers of the department shall enforce the limitations, until they are lifted. The City shall arrange for all medical physical examinations. The basic medical physical examination for existing firefighter members shall be paid for by the City. The City shall pay for the basic medical physical examination for applicants. Any additional examination, testing, or procedures required by the examining health care professional beyond the basic physical examination shall be at the sole expense of the existing firefighter or applicant. Nothing in this section shall prevent the mayor or acting Chief from appointing temporary volunteer firefighters on an emergency basis, subject to Council review. Membership is not limited to residents of the Shell Rock Fire District but may include, at the Council's discretion, individuals who will be available for calls, duty and training due to other relationships with the district such as family, employment, or other factors resulting in frequent presence in or close proximity to the district.

SECTION 2. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of this

ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. Passed and approved this 5th day of December, 2023. Roll Call Vote: Ayes- Bonzer, Holden, Klinefelter, Krull, Schuldt. Motion carried 5:0.

Klinefelter moved, Holden seconded to suspend 2<sup>nd</sup> reading of Ordinance 394. Roll Call Vote: Ayes- Bonzer, Holden, Klinefelter, Krull, Schuldt. Motion carried 5:0.

Klinefelter moved, Bonzer seconded to suspend 3<sup>rd</sup> reading of Ordinance 394. Roll Call Vote: Ayes- Bonzer, Holden, Klinefelter, Krull, Schuldt. Motion carried 5:0.

Mayor Young along with Council members Holden, Bonzer, and Klinefelter addressed the council and public expressing their gratitude for serving their community. Please join the community in celebrating these individuals on December 29, 2023 from 2-4pm at City Hall.

Mike Tellinghuisen, Public Works Director reported all snow equipment is ready, electrical boxes were installed for holiday decor, sign damage near gas station is being addressed, Boyd Building damage has had contractor estimate performed, and thanked those who helped with the Stocking Stroll and holiday decorating.

Debbie Nieman and Michelle Randolph, Library Director and Assistant reported that circulation and attendance numbers are increasing and they served over 246 people at the Stocking Stroll.

Dave McCann, Shell Rock Watershed representative presented the council with a flood events report for the watershed.

Holden moved, Bonzer seconded that the Sportsman Club may construct an ice rink on either the basketball court or in the pool parking lot. Ayes- Holden, Krull, Bonzer, Schuldt, Klinefelter. Motion carried 5:0.

Mayor Young adjourned the meeting at 8:20 pm.

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Larry Young, Mayor

ATTEST:

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Jessica Meyer, City Clerk

**EXPENDITURES**

AFFORDABLE TREE SERVICE	TREE REMOVAL	4,000.00
AT&T	LONG DISTANCE	16.29
B & B LOCK & KEY	BOYD BLDG DOOR REPAIR	175.80
BARNES & NOBLE, INC	LIBRARY SUPPLIES	310.26
BMC AGGREGATES L.C.	ROADSTONE	194.07
BUTLER BREMER COMMUNICATIONS	PHONE	674.72
BUTLER COUNTY ENGINEER	DIESEL FIRE DEPT	194.37
BUTLER COUNTY SHERIFF	LAW ENFORCEMENT CONTRACT	25,000.00
BUTLER COUNTY SOLID WASTE	SOLID WASTE DISPOSAL	4,755.00
BUTLER-GRUNDY DEVELOPMENT	PARTNER CONTRIBUTION	1,268.00

CAPITAL ONE	BOOKS/SUPPLIES	797.52
CENTRAL IOWA DISTRIBUTION	CLEANING SUPPLIES	122.00
CITY LAUNDERING CO.	FLOOR MATS	206.41
CREATIVE PLANNING TECHNOLOGY	IT SERVICES	933.23
DEB NIEMAN	OFFICE SUPPLIES	82.44
DEMCO INC	OFFICE SUPPLIES	161.70
DUNCAN, JESSICA	MILEAGE	189.96
ECHOVISION DENVER	TELEPHONE	39.99
INTERNAL REVENUE SERVICE	FED/FICA TAX	2,554.07
ELAN FINANCIAL SERVICES	SUPPLIES	1,610.38
FEHR GRAHAM ENGINEERING	WASTEWATER ENGINEERING FEES	3,700.00
FELD FIRE	FIRE SUPPLIES	11,094.10
FIDELITY SECURITY LIFE	VISION INS	45.54
GFC LEASING - WI	COPIER LEASE	346.19
GORDON FLESCH COMPANY	IMAGES+	87.68
GREEN, DAVID	1ST RESP CALLS	5.00
HAWKINS, INC.	WASTEWATER SUPPLIES	581.40
JANESVILLE LUMBER	PARK SUPPLIES	180.93
JENDRO, INC	GARBAGE COLLECTIONS	12,771.94
JENKINS, SHARON	BEAUTIFICATION SUPPLIES	129.99
JOHN DEERE FINANCIAL	SUPPLIES	168.41
KWIK TRIP INC.	FUEL	271.62
MENARDS - CEDAR FALLS	HOLIDAY DECOR	761.80
MICHELLE RANDOLPH	PARTY SUPPLIES	35.92
MICROBAC LABORATORIES INC	TESTING	636.25
MIDAMERICAN ENERGY CO	ELECTRIC & GAS	4,781.62
MILLER HARDWARE	HOLIDAY DECOR	259.73
MILLER WINDOW	REPAIRS	94.00
NIACC	TRAINING	60.00
O'REILLY AUTO PARTS	WINTER BLADE	19.00
ORKIN	PEST CONTROL	57.99
U.S. POSTAL SERVICE	POSTAGE	528.00
PUMPKIN PEOPLE & PRODUCE	BOOKS	14.09
RANDY NIEMAN	EQUIP REPAIR	165.00
REINTS, JEFF AND MICHELLE	STOCKING STROLL	876.53
RYAN EXTERMINATING	PEST CONTROL	71.00
SYNCB/AMAZON	LIBRARY SUPPLIES	299.56
TOYNE	PUMPER TRUCK	1,985.00
UMB BANK NA	BOND INT ESB	5,835.00
UMB BANK NA	BOND INT POOL	20,682.50
UMB BANK NA	BOND INT CENTER ST	4,112.50
WAVERLY NEWSPAPERS	PUBLICATION	286.97
WELLMARK BLUE CROSS	GROUP INSURANCE	2,412.65
WELLS HOLLOW LANDSCAPING	LANDSCAPING	486.00
KERI WILSON	1ST RESP CALLS	15.00
Payroll Checks		16,565.14
***** TOTAL EXPENDITURES *****		133,710.26

**DISBURSEMENTS BY FUND**

GENERAL	50,469.68
ROAD USE TAX	8,267.56
DEBT SERVICE	30,630.00
EMERGENCY SERVICES BLDG	10,903.80
WATER	4,570.53
SEWER	10,109.87
LANDFILL/GARBAGE	18,758.82

**REVENUE**

GENERAL	22,586.65
ROAD USE TAX	14,035.62
EMPLOYEE BENEFITS	1,736.38
LOCAL OPTION SALES TAX	11,916.04
WILLOW -TIF III	2,150.22
LOW TO MODERATE INCOME	1,374.73
DEBT SERVICE	4,646.74
CAPITAL PROJECTS	624.54
EMERGENCY SERVICES BLDG	5,430.00
SPECIAL EVENTS	1,100.00
WATER	10,769.96
WATER DEPOSITS	278.00
WATER DEPRECIATION	77.12
SEWER	15,545.60
SEWER DEPRECIATION	49.03
LANDFILL/GARBAGE	12,906.34
**** REVENUE TOTAL ****	105,226.97