

Regular Meeting Shell Rock City Council  
January 4, 2022

Incumbents Mayor Larry Young and Council Members Jared Krull and Garrett were sworn into office prior to the council meeting. Mayor Larry Young called the regular meeting to order in the City Hall at 7:00 p.m. with the Pledge of Allegiance. Council Members Donald Bonzer, Robyn Holden, Michael Klinefelter, Jared Krull, and Garrett Schuldt were present. There were eighteen people in the audience.

Motion by Schuldt seconded by Klinefelter to approve the agenda with any additions. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Bonzer seconded by Holden to approve the consent agenda that included: Minutes of the December 7 and 9, 2021 meetings and the Payment of the Bills. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Mayor Young made the following appointments for the 2022 calendar year. Mayor Pro Tem is Michael Klinefelter. City Property Committee is Jared Krull and Garrett Schuldt. City Clean Up Committee is Larry Young and Marilyn Hardee. Employee Relations is Donald Bonzer and Michael Klinefelter. Finance Committee is Donald Bonzer and Robyn Holden. Street Committee is Michael Klinefelter and Jared Krull. Special Events Committee is Robyn Holden. Tree Committee is Donald Bonzer, Michael Klinefelter, and Mike Tellinghuisen. Water/Sewer Committee is Jared Krull and Garrett Schuldt.

Mayor Young reappointed Ed Willert to be the City of Shell Rock's representative on the Butler County Solid Waste Commission. Motion by Klinefelter seconded by Bonzer to approve the appointment of Ed Willert to the Butler County Solid Waste Commission. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Bonzer seconded by Klinefelter to approve the following appointments for the 2022 calendar year. City Attorney – Nelson and Toenjes Law Office. City Clerk/Treasurer – Marilyn Hardee. City Depository – Security State Bank. City Newspaper – Waverly Newspapers. Fire Chief – Matthew Mohn. First Responder Crew Chief – David Green. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Mayor Young opened the public hearing for the purpose of public comment on the proposed rezoning of five lots on the west side of the 400 block of N. Center Street at 7:03 p.m. with twenty people in the audience. The city's Planning and Zoning Commission recommended the rezoning to the City Council. There were no written objections and there

were numerous verbal objections on changing the rezoning from “R-1” single family residential to “R-2” low density multiple family residential. Mayor Young closed the public hearing at 7:36 p.m.

Ordinance No. 387 was introduced for its first reading by Krull and seconded by Holden: AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF SHELL ROCK, IOWA, PROVIDING FOR REZONING OF AN AREA OF THE CITY FROM “R-1” SINGLE FAMILY RESIDENTIAL TO “R-2” LOW DENSITY RESIDENTIAL LOCALLY KNOWN TO BE IN THE 400 BLOCK OF NORTH CENTER STREET. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Mayor Young opened the second public hearing at 7:37 p.m. for the purpose of public comment on the proposed rezoning of two properties from “R-1” single family residential to “A-1” large lot residential development and rezoning one property from “R-1” single family residential to “A-2” suburban agricultural district and for two properties from “A-1” large lot residential development to “A-2” suburban agricultural district. There were ten people in the audience and there were no oral or written objections. There was one question from the audience and Mayor Young closed the hearing at 7:41 p.m.

Ordinance No. 388 was introduced for its first reading by Schuldt seconded by Krull: AN ORDINANCE AMENDING THE ZONING ORDINANCE OF SHELL ROCK, IOWA, PROVIDING FOR REZONING OF AREAS OF THE CITY FROM “R-1” SINGLE FAMILY RESIDENTIAL TO “A-1” LARGE LOT RESIDENTIAL DEVELOPMENT, LOCALLY KNOWN AS 32794 HIGHWAY 3, AND 411 N. WALNUT STREET, AND REZONING OF AN AREA OF THE CITY FROM “R-1” SINGLE FAMILY RESIDENTIAL TO “A-2” SUBURBAN AGRICULTURAL, LOCALLY KNOWN AS 700 W. WATER STREET, AND REZONING OF AREA OF THE CITY FROM “A-1” LARGE LOT RESIDENTIAL DEVELOPMENT TO “A-2” SUBURBAN AGRICULTURAL, LOCALLY KNOWN AS 905 S. CHERRY STREET, AND LOCALLY KNOWN AS LOCATED ON EAST WATER STREET, SHELL ROCK, IOWA. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Abstain-Holden, stating conflict of interest. Motion carried.

Chris Showalter, Director of the Butler County Emergency Management, presented the council with a copy of the Emergency Management Commission’s updated bylaws.

Motion by Krull seconded by Schuldt to approve the proposal of \$2800.00 from Iowa Appraisal and Research Corporation of Des Moines to appraise the land adjacent to E. Washington Street that would be acquired through REAP funds. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

The Public Works Department will begin checking into the possibility of purchasing a new pickup to replace the 2001 Dodge pickup that the city has currently.

Motion by Bonzer seconded by Klinefelter to approve Partial Pay Estimate Number Four – Final Retainage – Center Street Improvements, Shell Rock, Iowa, Project Number 21-383 in the amount of \$11,766.86. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Schuldt seconded by Holden to accept the Center Street Improvements, Shell Rock, Iowa, Project No. 21-383. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Resolution 001-2022 was introduced by Krull seconded by Klinefelter: A RESOLUTION SETTING FORTH A PROPOSAL TO TRANSFER REAL ESTATE TO SHELL ROCK DEVELOPMENT CORPORATION, AND SETTING PUBLIC HEARING. The date is January 26<sup>th</sup> at 6:00 p.m. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Budget Sessions for the 2023 Fiscal Year were set for January 12, 26, & 27, 2022 at 6:00 p.m.

Resolution 002-2022 was introduced by Schuldt seconded by Holden: A RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING THE MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2022-2023 BUDGET. The date is January 26<sup>th</sup> at 6:10 p.m. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Bonzer seconded by Krull to adjourn at 8:11 p.m. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Disbursements	
Affordable Tree Service – tree removals	3,500.00
Amazon Business – Library supplies & materials	592.96
AT&T – long distance	8.15
Auditor of State of Iowa – annual exam filing fee	250.00
Bank of America – Library subscriptions and supplies	136.91
Barry Smith Grading & Excavating – dirt work Business Park	20,896.87
Bergan KDV – IT services	532.35
BMC Aggregates L.C. – street construction supplies	4,038.90
Bound Tree Medical – AED batteries	591.96
Butler Co. Computers – IT services	20.00

Butler County Solid Waste – disposal fees	4,536.00
Dilger, John – customer deposit refund	68.63
Duncan, Jessica – reimburse Fire Dept. supplies	29.88
Elsamiller Electric – electrical supplies	62.83
Fehr Graham Engineering – Street improvements	3,903.25
Feld Fire – Fire Dept. supplies	12.00
Fidelity Security Life – vision insurance	44.22
GFC Leasing – copier agreements	1,375.55
Grainger – Water Plant supplies	202.87
Hardee, Marilyn – reimburse supplies	42.15
Heartland Asphalt Inc. – street project	39,287.45
Heaven’s Best – carper and floor cleaning	553.00
Home Town Touch – Library door prizes	161.42
Hoppy’s Auto Parts – Fire Dept. auto supplies	41.89
Internal Revenue Service – withholdings	5,353.45
Iowa Dept. of Revenue – withholdings	1,224.00
Iowa One Call – locates	18.10
Iowa Rural Water Assoc. – dues	275.00
IPERS – withholdings	5,118.58
John Deere Financial – street, water, & sewer supplies	425.95
Keystone Laboratories – testing	467.60
Larry Pump, CPA – agreed upon procedures report	3,200.00
Life Investors Co. – deferred compensation	135.00
Mehmert Tiling Inc. – Center Street Improvements	15,121.55
Menards – supplies	39.94
MidAmerican Energy Co. – electricity & gas	5,895.54
Midwest Breathing Air LLC – air test	206.40
Miller, Tiffany – customer deposit refund	51.42
Murray, Tim – customer deposit refund	25.57
Nelson & Toenjes – legal services	2,290.87
Payroll – employee wages	15,120.19
Postmaster – postage	464.00
Reliance Standard – disability insurance	436.70
Rops, Carla – Library cleaning services	300.00
Ryan Exterminating – pest control	70.00
Security State Bank – Health savings accounts	1,162.50
SR Ambulance Assoc. – reimburse conference lodging	515.20
Storey Kenworthy – office supplies	461.16
Tellinghuisen Collision – repairs	2,880.01
Tiedt Nursery – Center Street project	3,300.00
Toyne – service/testing Fire equipment	1,809.22
U.S. Cellular – cellular phone bills	264.73
UMB Bank NA – bond paying agent fees	850.00
Unity Point Clinic – testing	42.00
Utility Equipment Co. – Water Dept. supplies	400.40
WalMart – Library & Tree Lighting supplies	517.07
Waverly Newspapers – publications	624.31
Wellmark Blue Cross – health & dental insurance	2,223.06

Wells Hollow Landscaping – Fall landscaping maintenance	418.50
Xerox Financial Services – copier agreement	212.42
Zoom Video Communications – video conferencing	14.99
<b>TOTAL DISBURSEMENTS</b>	<b>\$152,824.67</b>

Disbursements by Fund	
General	34,065.28
Road Use Tax	15,016.75
2021 Street Construction Project	41,620.45
TIF IV Industrial Park	17,338.50
2021 Center Street Project	16,691.80
Debt Service	850.00
Special Events Fund	357.13
Water Utility	8,800.32
Water Deposits	145.62
Sewer Utility	11,709.14
Garbage Utility	6,229.68
<b>TOTAL DISBURSEMENTS BY FUND</b>	<b>\$152,824.67</b>

Revenues	
General	22,622.68
Road Use Tax	12,626.44
Employee Benefits	3,801.87
Local Option Tax	10,619.49
TIF III Willow Tree	504.28
TIF IV Industrial	3,780.26
Low to Moderate Income	306.45
Debt Service	6,197.59
Trust and Agency Capital Improvements	246.75
Library Building Project	733.19
Emergency Services Building	300.00
Aquatic Center Project	355.55
Special Events Fund	310.00
Water Utility	11,919.86
Water Deposits	732.48
Sewer Utility	17,038.99
Garage Utility	12,111.82
<b>TOTAL REVENUES</b>	<b>\$104,207.70</b>

2021 Employee Wages	
Bittinger, Emily	1,591.31
Bonzer, Donald	700.00
Canney, Isabella	2,093.67
Cooper, Jami	8,509.67
Frost, Kennedy	2,455.83

Gade, Sally	1,401.66
Green, David	53,349.79
Grimes, Lavon	7,273.78
Hardee, Marilyn	67,664.42
Hart, Maggie	3,297.15
Hjelmeland, Kailey	3,021.39
Holden, Robyn	735.00
Huisman, Danielle	14,385.10
Klinefelter, Mike	665.00
Krull, Jared	700.00
Lubben, Bailey	6,747.00
Miller, Lindsey	715.86
Mraz, Grace	1,701.36
Munson, Emma	741.17
Munson, Lauren	2,496.33
Nieman, Debbie	18,782.11
Olmstead, Jewel	2,830.41
Phillips, Alicia	357.00
Rand, Vanessa	2,441.34
Schuldt, Garrett	700.00
Scott, Marla	203.00
Smith, Josie	697.90
Sprole, McKenna	3,208.14
Tellinghuisen, Mike	87,262.58
Thompson, Cole	1,459.80
Thompson, Emma	1,382.65
Trowbridge, Alandria	4,391.10
Trowbridge, Chloe	3,572.01
Westendorf, Braxton	1,374.57
Willey, Jenna	595.81
Young, Larry	2,004.00
TOTAL 2021 EMPLOYEE WAGES	\$311,507.91

Larry Young  
Mayor

ATTEST:

Marilyn Hardee  
City Clerk