

Regular Meeting Shell Rock City Council  
November 2, 2021

Mayor Larry Young called the regular meeting to order at 7:00 p.m. in the City Hall with the Pledge of Allegiance. Council Members Donald Bonzer, Robyn Holden, Jared Krull, and Garrett Schuldt were present. Council Member Michael Klinefelter was absent. There were five people in the audience.

Motion by Schuldt seconded by Krull to approve the agenda with any additions. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Motion by Bonzer seconded by Holden to approve the consent agenda that included: Minutes of October 5 and 12, 2021 meetings and the Payment of the Bills. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

The council received a request from the Boy Scouts to use the Boyd Building for their Super Bowl Brunch free of charge. Motion by Holden seconded by Schuldt to allow the Boy Scouts of Shell Rock to use the Boyd Building for their Super Bowl Brunch free of charge. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Council Member Holden reported that Shell Rock has been selected to participate in the 2022 Iowa's Living Roadways Community Visioning Program and organization of the meetings for committee members will begin this month and reminded everyone that the 4<sup>th</sup> Annual Shell Rock Tree Lighting Event will be held on December 1, 2021, in the downtown area.

David McCann, Shell Rock's representative to the Shell Rock River Watershed Management Coalition gave a report on the meeting of the Coalition in October held in Nora Springs, Iowa. Motion by Bonzer seconded by Krull to approve a letter of support for the Shell Rock River Watershed Management Coalition. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

It was announced that the Riverside Cemetery Association held a meeting and voted for the process to start in the city taking over the operation and management of the cemetery. City Attorney Bruce Toenjes is reviewing the process and will report back soon.

Motion by Krull seconded by Holden to enter into an agreement with the North Iowa Community Action Organization administering the Iowa Low-Income Household Water Assistance Program and the City of Shell

Rock. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Motion by Schuldt seconded by Holden to approve Partial Pay Estimate Number Two for the 2021 Street Improvements, Shell Rock, Iowa, Project Number 21-382 to Heartland Asphalt, Inc. in the amount of \$158,773.69. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Motion by Krull seconded by Holden to approve Change Order No. 1 Center Street Improvements, Shell Rock, Iowa, Project Number 21-383 increasing the amount of the contract by \$5,350.64 and allowing the completion date to be extended until November 15, 2021. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Motion by Bonzer seconded by Krull to approve Partial Pay Estimate Number Two for the Center Street Improvements, Shell Rock, Iowa Project Number 21-383 to Mehmert Tiling Inc. in the amount of \$133,274.88. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Ordinance Number 386 was introduced for its first reading by Holden seconded by Schuldt: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS PERTAINING TO STOPS REQUIRED – STOP SIGNS. NEW SUBSECTIONS: 20. North Center Street. Vehicles traveling south on North Center Street shall stop at East Grove Street. 21. East Mark Street. Vehicles traveling east on East Mark Street shall stop at North Center Street. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Resolution 049-2021 was introduced by Bonzer seconded by Holden: A RESOLUTION TRANSFERRING FUNDS AND SETTING UP A NEW ACCOUNT. The new account to be set up is a Capital Project Special Events Account. The following transfer is from the General Fund to the Special Events Account \$3,480.00. The following transfer is from Local Option Sales Tax Account to the General Fund \$834.54 to correct posting error. Roll Call Vote: Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter. Motion carried.

Other items discussed were Agricultural Zoning Changes, Dogs, and Nuisances.

Motion by Schuldt seconded by Holden to adjourn at 8:00 p.m. Ayes-Bonzer, Holden, Krull, and Schuldt. Nays-None. Absent-Klinefelter, Motion carried.

Disbursements	
Affordable Tree Service – tree removals	2,450.00
Amazon Business – Library books & supplies	385.78
AT&T – long distance	15.15
Averhoff, Matthew – fire calls	60.00
Bank of America – Library subscriptions/supplies	192.09
Bergan KDV – IT services	157.40
Butler County Sheriff – law enforcement contract	23,750.00
Butler County Solid Waste – disposal fees	4,536.00
Butler-Grundy Development – dues	1,296.00
Canon Financial Services – copier agreement	101.24
Casey Reints Consulting – website services	100.00
City Laundering Co. – mats & mops services	186.22
CLIA Laboratory Program – services	180.00
Cornwell, Michael – fire calls	35.00
Dumont Telephone Co. – telephone repairs	146.99
Fasse, Tom – fire calls	65.00
Fehr Graham Engineering – Street projects	8,356.75
Feld Fire – Fire Dept. Gear	520.50
Fidelity Security Life – vision insurance	44.22
Gibbs, Nate – fire calls	70.00
Gordon Flesch Company – copier agreement	146.57
Grainger – Water Dept. supplies	60.14
Green, Michael – fire calls	30.00
Gworks – license & support software	3,588.80
Hawkeye Fire & Safety – testing & inspections	140.35
Hawkins Inc. – Wastewater Dept. supplies	496.54
Heartland Asphalt Inc. – 2021 Street construction	158,773.69
Heaven's Best – services	450.00
Hinners, Marissa – customer deposit refund	84.85
Holden, Robyn – reimburse tree lighting supplies	1,567.12
IEMSA – IEMSA conference	740.00
Internal Revenue Service – withholdings	5,074.37
Iowa Department of Revenue – sales/excise tax/withholdings	5,840.00
Iowa One Call – locates	65.70
IPERS – withholdings	3,187.44
Keys, Blake – fire calls	50.00
Keystone Laboratories – testing	883.60
Klobassa, Seth – fire calls	36.00
Lehman, Logan – fire calls	40.00
Life Investors – deferred compensation	90.00
Lubben, Riley – fire calls	45.00
Mehmert Tiling Inc – Center St. construction	133,274.88
Menards – Tree Lighting supplies	528.00
MidAmerican Energy Co. – electricity & gas	4,086.76
Miller Window – window cleaning	85.00
Mohn, Matthew – fire calls	63.00
Nelson & Toenjes – legal services	1,265.84

Oelmann, Shawn – fire calls	65.00
P & K Midwest – mower parts	330.21
Payroll – employee wages	14,511.20
Phillips, Nick – fire calls	90.00
Pool Tech – pool services	1,798.50
Postmaster – postage	464.00
Premier Furniture & Equipment – TIF reimbursement	5,788.67
Reints, Jeff & Michelle – TIF reimbursement	16,914.27
Reliance Standard – disability insurance	436.70
Rops, Carla – Library cleaning	300.00
Ryan Exterminating – pest control	70.00
Schuldt, Garrett – fire calls	25.00
Secretary of State – notary filing fee	30.00
Security State Bank – health savings accounts	1,149.99
Siems, Terry – fire calls	80.00
Speer Financial Inc. – services	325.00
Sprole, Klayton – fire calls	90.00
Superior Welding Co. – Fire Dept. supplies	76.10
U. S. Cellular – cellular phone bill	244.72
Walmart – supplies	333.26
Waverly Health Center – TIF reimbursement	3,285.32
Waverly Newspapers – publications	260.51
Wellmark Blue Cross – health & dental insurance	2,689.66
Willson, Tom – fire calls & reimbursements	220.22
Zoom Video Communications – video communications	14.99
TOTAL EXPENDITURES	\$412,935.31

Expenditures by Fund

General	56,660.84
Road Use Tax	7,564.31
2021 Street Construction Project	162,739.69
TIF III Willow	16,914.27
TIF IV Industrial	9,073.99
2021 Center Street Improvements Project	137,665.63
Emergency Services Building	619.72
Water Utility	6,795.51
Water Deposits	84.85
Sewer Utility	8,451.43
Garbage Utility	6,365.07
TOTAL EXPENDITURES BY FUND	\$412,935.31

Revenues

General	202,820.48
Road Use Tax	14,085.50
2021 Street Construction Project	289,125.54
Employee Benefits	37,090.31
Local Option Sales Tax	10,202.07
TIF III Willow	13,702.61

TIF VI Industrial	62,134.29
Low to Moderate Income	8,327.30
Debt Service	61,754.75
Trust & Agency Capital Improvements	443.11
Library Building Fund	5,400.33
Emergency Services Building Fund	1,825.00
Aquatic Center Fund	5,164.18
Special Events Fund	1,530.00
Water Utility	14,027.02
Water Deposits	600.00
Water Depreciation	8.80
Sewer Utility	15,485.37
Sewer Depreciation	5.04
Garbage Utility	12,170.10
TOTAL REVENUES	\$755,901.80

Larry Young  
Mayor

ATTEST:

Marilyn Hardee  
City Clerk