

Regular Meeting Shell Rock City Council  
May 2, 2023

Mayor Larry Young called the regular meeting to order at 7:00 p.m. in the City Hall with the Pledge of Allegiance. Council Members Donald Bonzer, Robyn Holden, Michael Klinefelter, Jared Krull, and Garrett Schuldt were present. There were four people in the audience.

Motion by Schuldt seconded by Klinefelter to approve the agenda with any additions. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Bonzer seconded Holden to approve the consent agenda that included: Minutes of April 4 & 11, 2023 council meetings, Payment of the Bills, the Financial Reports for the month of April, 2023, and the Cigarette Permit for Kwik Trip #705. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Mayor Young opened the public hearing at 7:01 p.m. with four people in the audience. The purpose of hearing was for public comment on the proposed amendment of the current budget of the City of Shell Rock for the fiscal year ending June 30, 2023. There were no objections either written or oral and Mayor Young closed the hearing at 7:02 p.m.

Resolution 016-2023 was introduced by Klinefelter seconded by Krull: A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE CITY OF SHELL ROCK, IOWA FOR THE FISCAL YEAR ENDING JUNE 30, 2023. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Charlene Sauer updated the council on the number of vendors and activities planned at the Shell Rock Farmer's Market that starts June 7<sup>th</sup> and will be held every Wednesday through August 30<sup>th</sup> on W. Washington Street.

Fire Chief Matt Mohn reported to the council that the Fire Department is focusing on recruiting new members.

Council requested that the First Responder's submit their request for payment for First Responder calls by the calendar quarter.

Motion by Krull seconded by Bonzer to have a special meeting on June 26, 2023 at 6:00 p.m. for the fiscal year end business and to move the regular meeting date in July from July 4, 2023 to July 11, 2023 at 7:00 p.m. with the Finance Committee to sign claims for payment of bills on July 3 or 5, 2023. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Krull seconded by Bonzer to rehire Bailey Lubben as the Park Maintenance Person for the 2023 Season. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Public Works Director Mike Tellinghuisen reported that Municipal Pipe Tool Co. is doing their annual cleaning of sewer lines and that Iowa Rural Water is supposed to be in next week to sludge test the sewer lagoons.

It was reported that the fees charged to the city from the Butler County Transfer Station are going to be raised 25 cents per person.

The city was awarded a Cedar Valley Rail Trails grant for \$2,000.00 to go towards a Bike Trail Kiosk at the Gary Holiday Memorial Bike Shelter, the cost could be as much as \$4,000.00. Motion by Klinefelter seconded by Krull to fund the remaining amount not covered by the grant for the Bike Trail Kiosk at the Gary Holiday Memorial Bike Shelter. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Holden seconded by Schuldt to award the bid for the city's annual financial examination on agreed-upon procedures for the fiscal year ending June 30, 2023, to Larry Pump, CPA of Charles City, Iowa in the amount of \$3,200.00. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Resolution 017-2023 was introduced by Klinefelter seconded by Schuldt: A RESOLUTION HIRING EMPLOYEES AND SETTING WAGES FOR THE PARK AND POOL 2023. Park Maintenance Worker \$13.77 per hour, Pool Manager \$15.50 per hour \* retroactive to April 1, 2023, Lifeguard \$12.00 per hour + .25 if returning from last year, Head Lifeguard \$13.00 per hour + .25 if returning from last year, Concessions \$10.00 per hour + .25 if returning from last year, Slide Attendant \$12.00 per hour + .25 if returning from last year, Aqua sizing Instructor Minimum wage + .25 if returning from last year. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and -Schuldt. Nays-None. Motion carried.

Resolution 018-2023 was introduced by Bonzer seconded by Krull: A RESOLUTION AUTHORIZING THE MAYOR, MAYOR PRO TEM, FINANCE COMMITTEE, CITY CLERK, AND CITY CLERK-IN-TRAINING TO EXECUTE CERTAIN FINANCIAL INSTUTUTION DOCUMENTS. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Resolution 019-2023 was introduced by Klinefelter seconded by Schuldt: A RESOLUTION TRANSFERRING FUNDS: From Trust & Agency Capital Improvements to the Special Events Fund \$40,000.00. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Resolution 020-2023 was introduced by Bonzer seconded by Krull: A RESOLUTION ALLOWING A FOOD TRUCK IN THE CITY RIGHT OF WAY DURING THE FARMER'S MARKET EVENTS IN THE SUMMER OF 2023. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Klinefelter to upgrade the microphones in the Council Chambers in the amount of \$4,009.97. Motion died for lack of a second. Council Member Holden will research the microphones further and get a second bid.

Motion by Bonzer seconded by Schuldt to adjourn at 8:02 p.m. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

#### Disbursements

Amazon Business – Library supplies & books	518.26
American Red Cross – swimming lessons & lifeguarding	426.00
AT&T – long distance	21.12
Barry Smith Grading/Excavating – trucking fees	475.00
Bergan KDV – IT services	160.40
BMC Aggregates L.C. – ballfield improvements	603.33
Butler Co. Engineer – diesel fuel	200.01
Butler Co. Solid Waste – disposal fees	4,438.00
Butler County Sheriff – law enforcement contract	25,000.00
Butler County Solid Waste – clean-up day fees	117.00
Casey Reints Consulting – website maintenance	300.00
City Laundering Co. – mats & mops services	199.17
CUSB – health savings accounts	1,533.34
Dr. Pull Start – equipment repairs/maintenance	2,059.96

Duncan, Jessica – First Responder calls	155.00
Echovision Inc. – phones & equipment	301.83
Fasse, Tom – First Responder calls	25.00
Ferguson – Park equipment	393.35
Fidelity Security Life – vision insurance	60.72
GFC Leasing – copier agreement	888.04
Gordon Flesch Company – copier agreement	125.41
Green, David – First Responder calls	115.00
Green, Michael – First Responder calls	20.00
Hawkins Inc. – Wastewater supplies	1,871.10
Homeister, Brandi – First Responder calls	10.00
Internal Revenue Service – withholdings	6,189.00
IA Division of Labor – boiler inspection	135.00
IA DCI – services	15.00
Iowa Department of Revenue – sales tax	496.17
Iowa Department of Revenue – water excise tax	616.42
Iowa Department of Revenue – withholdings	444.29
Iowa One Call – locates	20.80
IPERS – withholdings	1,907.74
Jendro Sanitation – garbage collections	6,224.82
John Deere Financial – Water Dept. supplies	251.70
Johnson, Roger & Sally – refund	40,000.00
Life Investors Co. – deferred compensation	45.00
Mason, Jeff – First Responder calls	10.00
Menards – Street Dept. supplies	94.38
Microbac Laboratories Inc. – Water & Wastewater tests	581.50
MidAmerican Energy Co. – electricity & gas	4,935.67
Miller Window – Library window cleaning	94.00
Nagle Signs Inc. – signs	607.93
NIACC – Wastewater conference	60.00
Outdoor & More – mower repairs	114.42
P & K Midwest – Park supplies	270.56
Payroll – employee wages	19,219.45
Phillip Kay – Water & Sewer Dept. tools	314.95
Premier Property Development – TIF rebate	6,608.96
Randolph, Michelle – Library supplies	65.00
Reints, Jeff and Michelle – TIF rebate	29,060.01
Reliance Standard – disability insurance	461.76
Roling Ford LLC – TIF rebate	2,093.80
Rops, Carla – Library cleaning services	240.00
Rubber Stamps Unlimited – office supplies	32.70
Ryan Exterminating – pest control	71.00
Secretary of State – notary filing fee	30.00
Storey Kenworthy – office supplies	193.64

U.S. Cellular – cellular phone services	255.32
USA Blue Book – Sewer Dept. supplies	1,618.90
Walmart Community Card – office supplies	39.41
Waverly Health Center – TIF rebate	3,672.49
Waverly Newspaper – subscription	99.00
Waverly Newspapers – publications	423.70
Wellmark Blue Cross – health & dental insurance	3,414.60
Wells Hollow Landscaping – Library yard maintenance	514.00
Wigham Trucking Inc. – street sweeping	2,825.00
Wilson, Keri – First Responder calls	75.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$174,460.13</b>

<b>Disbursement by Fund</b>	
General	53,408.98
Road Use Tax	9,948.23
TIF III – Willow	29,060.01
TIF IV – Industrial	12,375.25
Special Events Fund	40,607.93
Water Utility	6,082.66
Sewer Utility	10,650.48
Garbage Utility	12,326.59
<b>TOTAL DISBURSEMENTS BY FUND</b>	<b>\$174,460.13</b>

<b>Revenues</b>	
General	197,684.17
Road Use Tax	14,204.30
Employee Benefits	26,533.29
Local Option Tax	8,402.30
TIF III – Willow	25,596.51
TIF IV – Industrial	43,014.83
Low to Moderate Income	15,665.41
Debt Service	76,608.33
Trust & Agency Capital Improvements	5,323.70
Emergency Services	5,100.00
Special Events Fund	3,800.00
Water Utility	10,712.67
Water Depreciation	73.33
Sewer Utility	16,334.20
Sewer Depreciation	52.35

Garbage Utility  
TOTAL REVENUES

13,167.82  
\$462,273.21

Larry Young  
Mayor

ATTEST:

Marilyn Hardee  
City Clerk