

Regular Meeting Shell Rock City Council
December 7, 2021

Mayor Larry Young called the regular meeting to order at 7:00 p.m. in the City Hall with the Pledge of Allegiance. Council Members Robyn Holden, Mike Klinefelter, Jared Krull, and Garrett Schuldt were present. Council Member Donald Bonzer was absent. There were seven people in the audience.

Motion by Schuldt seconded by Holden to approve the agenda with any additions. Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Motion by Klinefelter seconded by Krull to approve the consent agenda that included: Minutes of November 2, 2021 meeting, the financial reports for the months of October and November, 2021 and the payment of the bills. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Larry Pump, CPA presented the findings from the Independent Accountant's Report on Applying Agreed-Upon Procedures for the City of Shell Rock for the fiscal year July 1, 2020 through June 30, 2021.

Resolution 050-2021 was introduced by Schuldt seconded by Krull: A RESOLUTION ACCEPTING AND APPROVING THE INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES FOR THE CITY OF SHELL ROCK FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Charlene Wyatt Sauer, newly elected Waverly-Shell Rock School Board member was in the audience and introduced herself to the Mayor and Council.

Briley Miller of the Shell Rock 4th of July Committee asked the council if they would have any objections to the committee applying for an extended Beer Garden Area for next year's celebration. The Committee would like to extend the fence for the Beer Garden up to the intersection of Cherry and Washington Streets. Council had no objections and told Ms. Miller that the committee would have to include this area in their Beer License application to the State of Iowa.

David McCann, Shell Rock's representative to the Shell Rock River Watershed Management Coalition gave a report on the Coalition's request for funds to match a DNR grant on a watershed study. Motion by Holden seconded by Krull to approve a letter of intent from the City of Shell Rock to the Shell Rock River Watershed Management Coalition for a financial commitment of \$1,500.00 to go towards the matching

funds for the grant, if awarded. Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

It was announced that the City of Shell Rock has been awarded a REAP Grant from the State of Iowa for land acquisition along or near the Shell Rock River within the City Limits.

Jeff Reints, developer of the Willow Tree Addition was present and asked the council for permission to install a basketball court in the park in the Willow Tree Addition. There will be funds raised for this addition to the park. Motion by Holden seconded by Klinefelter to allow the addition of a basketball court at the park in the Willow Tree Subdivision. Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

The approval of the final survey for a twin home in Willow Tree Addition was tabled and will be discussed and voted on at a special council meeting to be held December 9, 2021 at 6 p.m.

Resolution 051-2021 was introduced by Krull seconded by Klinefelter: A RESOLUTION APPROVING EMPLOYEE BENEFITS. Insurance. The city will provide a Single Individual myBlue HDHP Bronze High Deductible Health Plan for the calendar year 2022, to the three full-time employees, the Public Works Director, the Utility Worker, and the City Clerk with the city paying 100% of the premium. The city will pay the maximum amount allowed by law into these employees Health Savings Accounts and then self-insure for the remainder of the deductible with a maximum amount of \$2,350.00 for each of these full-time employees. The dental insurance, vision insurance, and long-term disability for these three full-time employees will remain the same as the 2021 calendar year. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Motion by Schuldt seconded by Klinefelter to approve Change Order No. 1, for the 2021 Street Improvements Project, changing the contract price from \$803,139.60 to \$822,527.68. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Motion by Krull seconded by Schuldt to approve Partial Pay Estimate Number Three for the 2021 Street Improvements, Shell Rock, Iowa, Project Number 21-382 to Heartland Asphalt, Inc. in the amount of \$39,287.45. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Motion by Krull seconded by Holden to approve Change Order No. 2 Center Street Improvements, Shell Rock, Iowa, Project Number 21-383 decreasing the amount of the contract by \$1,250.00 for a total contract

price of \$235,337.21. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Motion by Krull seconded by Klinefelter to approve Partial Pay Estimate Number Three for the Center Street Improvements, Shell Rock, Iowa Project Number 21-383 to Mehmert Tiling Inc. in the amount of \$3,354.69. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

There was a council work session set up for January 12, 2022 at 6 p.m.

Ordinance Number 386 was introduced for its second reading by Klinefelter seconded by Krull: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS PERTAINING TO STOPS REQUIRED – STOP SIGNS. NEW SUBSECTIONS:20. North Center Street. Vehicles traveling south on North Center Street shall stop at East Grove Street. 21. East Mark Street. Vehicles traveling east on East Mark Street shall stop at North Center Street. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Motion by Klinefelter seconded by Krull to suspend the rules under Section 380.03 , Code of Iowa, as amended, on the third reading of Ordinance No. 386, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS PERTAINING TO STOPS REQUIRED – STOP SIGNS. NEW SUBSECTIONS:20 & 21. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Ordinance Number 386 was introduced for its final reading by Holden seconded by Schuldt: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS PERTAINING TO STOPS REQUIRED – STOP SIGNS. NEW SUBSECTIONS:20. North Center Street. Vehicles traveling south on North Center Street shall stop at East Grove Street. 21. East Mark Street. Vehicles traveling east on East Mark Street shall stop at North Center Street. Roll Call Vote: Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer. Motion carried.

Motion by Schuldt seconded by Klinefelter to adjourn at 8:30 p.m. Ayes-Holden, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Bonzer, Motion carried.

Disbursements

Amazon Business – Library books & supplies	817.39
AT&T – long distance	13.74
Bank of America – Library zoom subscriptions/supplies	301.97
Bergan KDV – IT services	158.60

Butler Co. Dairy Promotors – services	71.00
Butler Co. Computers – IT services	20.00
Butler Co. Engineer – street line painting	729.72
Butler County Auditor – city election	469.20
Butler County Solid Waste – disposal fees	4,536.00
Butler-Bremer Communications – phone services	717.80
Canon Financial Services – copier agreement	101.24
Casey Reints Consulting – website services	50.00
City Laundering Co. – mats & mops services	186.22
Croell Redi Mix – Christmas tree stand	195.50
Dean’s Light Box – ESB services	23.00
Des Moines Stamp Co. – notary stamp	32.90
DeWitt, Cathi – cookies for tree lighting	57.86
Doug’s Heating & Cooling – furnace check & sewer services	402.71
Emergency Medical Products – 1 st Responder supplies	191.70
Fareway Stores Inc. – Fire Dept. supplies	194.00
Fehr Graham Engineering – Street projects	6,652.75
Ferguson – Street supplies	134.16
Fidelity Security Life – vision insurance	44.22
Gordon Flesch Company – copier agreement	131.71
Green, David – reimburse mileage	111.80
Green, Michael – reimburse mileage	114.38
Hawkins Inc. – Wastewater Dept. supplies	904.31
Holden, Robyn – reimburse tree lighting supplies	360.50
Home Town Touch – Library décor	61.95
Hoppy’s Auto Parts = Fire Dept. supplies	10.58
INRCOG – Reap grant writing	1,000.00
Internal Revenue Service – withholdings	5,104.79
Iowa Department of Revenue – withholdings	772.00
Iowa Prison Industries – permit printing	137.50
IPERS – withholdings	3,123.77
Janesville Lumber Co. – tree lighting supplies	405.14
Jendro Sanitation – garbage collection	11,902.79
Jennifer Nichols – reimburse mileage	111.80
John Deere Financial – supplies	94.54
Johnson, Craig – returned customer deposit	51.42
Keystone Laboratories – testing	467.60
Kwik Trip – gas & misc. supplies	381.02
Life Investors – deferred compensation	90.00
Lincoln Savings Bank – bond interest	630.32
Marilyn Hardee – reimbursement postage & supplies	32.37
Menards – Special Events supplies	1,655.11
MidAmerican Energy Co. – electricity & gas	4,729.59
Mort’s Plumbing & Heating – winterizing the pool	715.08
Nelson & Toenjes – legal services	683.13
Nielson, Adam – returned customer deposit	100.00
O’Reilly Auto Parts – Fire Dept. supplies	7.99
Payroll – employee wages	16,875.82

Postmaster – postage	522.00
Premier Furniture & Equipment – Library minor equipment	3,941.00
Premier Property Development – TIF reimbursement	5,788.67
Reliance Standard – disability insurance	436.70
Rops, Carla – Library cleaning	240.00
Ryan Exterminating – pest control	70.00
Security State Bank – health savings accounts	1,150.11
Seegers, Heath – returned customer deposit	21.75
Shell Rock 1 st Responders – reimburse for batteries	699.96
Storey Kenworthy – office supplies	96.82
U. S. Cellular – cellular phone bill	489.44
UMB Bank NA – bond interest	32,118.13
Walmart – Library & office supplies	202.70
Waverly Health Center – Testing	35.00
Waverly Newspapers – publications	243.05
Wellmark Blue Cross – health & dental insurance	2,762.86
Willson, Tom – Library disposal fees	50.00
Wix.com – web page services	166.92
Xerox Financial Services – copier agreement	106.21
Zoom Video Communications – video communications	14.99
TOTAL EXPENDITURES	\$116,025.00

Expenditures by Fund

General	33,302.11
Road Use Tax	6,278.35
2021 Street Construction Project	1,601.00
TIF IV Industrial	5,788.67
2021 Center Street Improvements Project	5,051.75
Debt Service	32,748.45
Emergency Services Building	194.00
Special Events Fund	1,007.54
Water Utility	4,268.31
Water Deposits	173.17
Sewer Utility	7,675.69
Garbage Utility	17,935.96
TOTAL EXPENDITURES BY FUND	\$116,025.00

Revenues

General	29,398.80
Road Use Tax	11,129.43
Employee Benefits	5,078.24
Local Option Sales Tax	29,419.55
TIF III Willow	268.40
TIF VI Industrial	16,842.83
Low to Moderate Income	171.60
Debt Service	9,420.66
Trust & Agency Capital Improvements	75.53
Emergency Services Building Fund	1,450.00

Aquatic Center Fund	5,841.40
American Recovery Act	318.29
Special Events Fund	4,144.00
Water Utility	12,130.64
Water Deposits	400.00
Water Depreciation	8.52
Sewer Utility	19,560.70
Sewer Depreciation	4.88
Garbage Utility	11,770.75
TOTAL REVENUES	\$157,434.22

Larry Young
Mayor

ATTEST:

Marilyn Hardee
City Clerk