

Regular Meeting Shell Rock City Council  
February 6, 2024

Mayor Mike Klinefelter called the February 6, 2024 regular session of the Shell Rock City Council to order at 7:00 pm in the Council Chambers at 802 N Public Road, Shell Rock, Iowa. American Legion Auxiliary members Carol Heckman, Sandra Cain, and Carol Ann Kruse led the Pledge of Allegiance. Councilors present: David Beenen, Mark Berglund, Adam Fox, Jared Krull, and Garrett Schuldt. Others present: Dave Lehman, Bonnie Lehman, Mike Tellinghuisen, Bruce Toenjjes, Jessica Meyer, Briley Miller, Lindsey Schaedig, Casey Reints, Don Bonzer, Dave McCann, Matt Mohn, Lucas Elsbernd with Fehr Graham and other interested parties.

Motion by Schuldt seconded by Beenen to approve the agenda. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Motion by Fox seconded by Krull to approve the consent agenda that included: Minutes of the January 2, 16, 17, and 20, 2024 council meetings, the Payment of the Bills, and the Financial Reports for January 2024, and Class B Retail Alcohol license for Kwik Trip, Inc. Roll Call Vote: Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

American Legion Auxiliary members Carol Heckman, Sandra Cain, and Carol Ann Kruse presented Mayor Klinefelter with an American flag.

Remarks from the audience: Bonnie Lehman spoke regarding possible improvements to the community center.

Mayor Klinefelter opened the public hearing at 7:06 pm. The purpose of the hearing was for public comment for or against the plans, specifications, contract documents, and estimated cost for the wastewater treatment plant improvements project. There were no oral or written objections and the hearing was closed at 7:07 pm.

Lucas Elsbernd, Senior Project Engineer with Fehr Grahm Engineering & Environmental, discussed the bids received from February 1, 2024 bid opening. Five bids were received. Based on their knowledge of JB Holland Construction Inc., and the firm's responsive bid, they recommend that the contract award be made to JB Holland Construction, Inc., of Decorah, Iowa in the amount of \$499,750.00 which was the lowest bid submitted.

Motion by Schuldt seconded by Beenen to approve wastewater treatment plant improvement project contract to JB Holland Construction, Inc. Roll Call Vote: Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Discussion was held concerning utility rates.

Briley Miller and Linsdey Schaedig from the Shell Rock 4<sup>th</sup> of July Committee requested street closures for July 3 through July 7, to have two alternating entertainment stages, two mobile beer tents, and have an additional electric service installed.

Motion by Schuldt seconded by Beenen to approve 4<sup>th</sup> of July Committee requests for street closures on 200 and 300 blocks of S. Cherry Street and the one-half blocks of the 100 blocks of E. and W. Washington Street from July 3 through July 6 and to close S. James Street from E. Courtland Street to E. Railroad Street and E. Jackson Street from S. Pearl Street to S. James Street on July 7, two alternating entertainment stages, two mobile beer tents, and have an additional electric service installed. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Casey Reints from the Shell Rock Farmer's Market reported on the success of the 2023 Farmer's Markets and requested street closures, table and chair use, and the use of the Boyd Building for the 2024 Markets.

Motion by Krull seconded by Berglund to approve Shell Rock Farmer's Markets requests to close the one-half of the 100 block of W. Washington Street between Cherry Street and the alley for the Farmer's Market between the hours of 3:30 pm through 7:00 pm on June 5, 12, 19, 26; July 3, 10, 17, 24, 31; and August 7, 14, 21. And for Fall Markets on September 8, 22; and October 6 between the hours of 11:30 am through 6:00 pm. The use of table and chairs and the use of the Boyd Building for the 2024 Markets as needed. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

Mike Tellinghuisen, Public Works Director reported that the plumber for the Boyd Building sewer pipe would be coming soon, that T-Mobile has terminated their lease contract and will be taking down their cell equipment on the water tower, radio read meter project with Dan Ashworth will be starting as soon as April, a meeting with a company for a maintenance contract on the water tower is scheduled for next month and Fehr Graham will be starting the bid process for a street project.

Matt Mohn, Fire Chief reported that the grass rig chassis is ordered. First Responders will be holding a soup supper at the Emergency Services Building on February 24, 2024 from 4:30 pm to 7:30 pm.

Bruce Toenjes, City Attorney reported on his recommendation to pursue a claim with the electrical engineer and continue to pursue the awarded arbitration amount in Minnesota for the pool project.

Dave McCann, Watershed Representative reported that Shell Rock River Watershed Management Plan is completed. A copy will be delivered to City Hall. He also requested funding. Council tabled until next meeting.

Motion by Schuldt to adjourn at 8:08 pm.

**EXPENDITURES**

AT&T	LONG DISTANCE	28.99
AVERHOFF, JADE	FIRE CALLS	45.00
AVERHOFF, MATTHEW	FIRE CALLS	110.00
BARRY SMITH GRADING/EXCAVATING	SIDEWALK ESB	100.00
BLACKTOP SERVICE CO.	COLD MIX	616.00
BUTLER BREMER COMMUNICATIONS	PHONE	674.72
BUTLER COUNTY SHERIFF	LAW ENFORCEMENT CONTRACT	25,000.00
BUTLER COUNTY SOLID WASTE	SOLID WASTE DISPOSAL	4,770.00
CAPITAL ONE	BOOKS	360.44
CHRIS LUBBEN CONCRETE	SIDEWALK ESB	1,708.25
CLAREY'S SAFETY EQUIPMENT	VENTIS PRO5, REGULATORS	3,792.91
CREATIVE PLANNING TECHNOLOGY	SERVERLESS PROJECT	7,839.30
CRESUP, JACKSON	FIRE CALLS	75.00
CUSB	HEALTH SAVINGS	1,204.15
DAKOTA SUPPLY GROUP	PLOW BLADE	1,224.29
DEB NIEMAN	MILEAGE	11.18
DOUG'S HEATING & COOLING	FURNACE CHECK	80.00
DR. PULL START	SNOW BLOWER	247.20
DUNCAN, JESSICA	FIRE CALLS	40.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	2,446.83
INTERNAL REVENUE SERVICE	FED/FICA TAX	3,542.13
INTERNAL REVENUE SERVICE	FED/FICA TAX	3,127.79
ELAN FINANCIAL SERVICES	CLASS	383.00
EMERGENCY MEDICAL PRODUCTS	1ST RESPONDER SUPPLIES	243.73
FASSE, TOM	FIRE CALLS	55.00
FEHR GRAHAM ENGINEERING	WASTEWATER ENGINEERING FEE	29,600.00
FELD FIRE	SCBA INSPECTION	552.50
FIDELITY SECURITY LIFE	VISION INS	45.54
GFC LEASING - WI	COPIER LEASE	146.31
GIBBS, NATE	FIRE CALLS	96.00
GREEN, MICHAEL	FIRE CALLS	75.00
HUNEMILLER, JESSICA	FIRE CALLS	40.00
IAMU	TRAINING	331.25
IOWA DEPARTMENT OF REVENUE	SALES TAX	220.16
IOWA DEPARTMENT OF REVENUE	WATER EXCISE TAX	663.98
IOWA ONE CALL	LOCATES	25.20
IPERS	IPERS REGULAR	3,403.89

IPERS	IPERS REGULAR	4,113.48
JENDRO, INC	GARBAGE COLLECTIONS	6,386.86
KLOBASSA, SETH	FIRE CALLS	10.00
KWIK TRIP INC.	FUEL	287.56
KWIK TRIP INC.	FUEL	176.48
LEHMAN, LOGAN	FIRE CALLS	85.00
TRANSAMERICA LIFE INSURANCE	LIFE INVESTORS	90.00
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MENARDS - CEDAR FALLS	MARKING PAINT	37.92
MICROBAC LABORATORIES INC	TESTING	720.50
MIDAMERICAN ENERGY CO	ELECTRIC & GAS	6,311.42
MIDWEST BREATHING AIR LLC	AIR TESTING	1,235.08
MILLER HARDWARE	LIGHT BULBS	12.99
MOHN, MATTHEW	FIRE CALL	126.00
NAPA AUTO PART	WIPER	13.98
NELSON & TOENJES	LEGAL SERVICES	1,743.34
O'REILLY AUTO PARTS	WIPER BLADES	40.78
OELMANN, SHAWN	FIRE CALLS	84.00
P & K MIDWEST	PARTS SNOW	156.54
PETTY CASH	POSTAGE	8.56
PHILLIPS, NICK	FIRE CALLS	84.00
U.S. POSTAL SERVICE	POSTAGE	320.00
RYAN EXTERMINATING	PEST CONTROL	90.17
SADLER POWER TRAIN	REPAIR	335.74
SCHULDT, GARRETT	FIRE CALLS	40.00
SPROLE, KLAYTON	FIRE CALLS	120.00
IOWA DEPT OF REVENUE	STATE TAXES	730.85
IOWA DEPT OF REVENUE	STATE TAXES	985.25
STOKES WELDING	SUPPLIES	24.26
SYNCB/AMAZON	LIBRARY SUPPLIES	1,080.17
TITAN MACHINERY	FILTERS	145.90
USCELLULAR	TELEPHONE	1,209.84
WAVERLY NEWSPAPERS	PUBLICATION	337.52
WAVERLY TIRE COMPANY	FIRE REPAIRS	75.00
WELLMARK BLUE CROSS	GROUP INSURANCE	2,592.20
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WILLSON, TOM	FIRE CALLS	20.00
WILSON RESTAURANT SUPPLY	DISHWASHER REPAIR	307.50
WILSON, KERI	FIRE CALLS	10.00
PAYROLL CHECKS		17,288.50
***** REPORT TOTAL *****		143,045.33

**EXPENDITURES BY FUND**

GENERAL	59,353.61
ROAD USE TAX	13,546.68
EMERGENCY SERVICES BLDG	3,792.91
WATER	10,180.93
SEWER	41,519.34
LANDFILL/GARBAGE	14,651.86
TOTAL FUNDS	143,045.33

**REVENUE**

GENERAL	61,056.39
ROAD USE TAX	14,843.97
EMPLOYEE BENEFITS	75.15
LOCAL OPTION SALES TAX	10,135.26
DEBT SERVICE	181.33
CAPITAL PROJECTS	3,439.87
EMERGENCY SERVICES BLDG	580.00
WATER	12,609.94
WATER DEPOSITS	200.00
WATER DEPRECIATION	79.99
SEWER	19,390.77
SEWER DEPRECIATION	50.86
LANDFILL/GARBAGE	13,326.95
**** REVENUE TOTAL ****	135,970.48

Mike Klinefelter, Mayor  
ATTEST: Jessica Meyer, City Clerk