

Regular Meeting Shell Rock City Council
April 8, 2025

Mayor Mike Klinefelter called April 8, 2025, regular session of the Shell Rock City Council to order at 7:00 pm in the Council Chambers at 802 N Public Road, Shell Rock, Iowa with the Pledge of Allegiance. Councilors present: David Beenen, Mark Berglund, Adam Fox, Jared Krull, and Garrett Schuldt. Others present: Mike Tellinghuisen, Jessica Meyer, Barbara Dilly, Briley Miller, Dave McCann, David Lehman, Don Bonzer, Levi Epley, Roger Johnson.

Motion by Schuldt seconded by Beenen to approve the agenda. Ayes-Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Motion by Fox seconded by Berglund to approve the consent agenda that included: Minutes of March 4, 2025, meeting, the Payment of the Bills, and the Financial Reports for March 2025. Roll Call Vote: Ayes-Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Mayor Klinefelter opened the Butler County Multi-Jurisdictional Hazard Mitigation Plan Public Hearing, as published at 7:02 pm. The Mayor asked for any written or oral objections or comments. Mayor Klinefelter closed the public hearing at 7:03 pm.

Motion Krull seconded by Beenen to approve resolution 006-2025 A RESOLUTION OF THE CITY COUNCIL OF SHELL ROCK, IOWA, ADOPTING THE CITY OF SHELL ROCK, IOWA HAZARD MITIGATION PLAN 2025 UPDATE. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Public Works Director Mike Tellinghuisen reported that the Boyd Building kitchen project has drywall and painting completed, countertops are ordered, and outside brickwork is scheduled.

Motion Krull seconded by Schuldt to approve purchase of Zero Turn Super Z 60" Hustler mower. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Motion Beenen seconded by Krull to approve purchase on aluminum diving board for the pool. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Motion Berglund seconded by Schuldt to approve Kwik Star Lift Station pump project. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Motion Berglund seconded by Fox to set date and time for the City of Shell Rock FY 2025-2026 Budget Public Hearing to April 22, 2025 at 5:00 PM at City Hall. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

Motion Krull seconded by Schuldt to award the bid for the City's annual financial examination on agreed-upon procedures for the FY ending June 30, 2025 to Larry Pump, CPA of Charles City, Iowa. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

Motion Schuldt seconded by Beenen to approve 4th of July Committee's requests for street closures and schedule. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

Motion Berglund seconded by Beenen to approve use of Boyd Building for Quilt Show on May 17 & 18. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

Motion Schuldt seconded by Krull to approve contributing \$20,000 – 30,000 of Low to Moderate Income Funds towards the Shell Rock Economic Development Project of purchasing a house through the IPI Home Building Program for a qualifying applicant. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

Motion Schuldt seconded by Berglund to approve Public Works Director Mike Tellinghuisen to be City's point of contact with the Economic Development Committee and assist alongside Development Committee during the IPI Home Building Program housing project. Ayes- Fox, Berglund, Beenen, and Schuldt. Nays-Krull. Motion carried 4:1

Seasonal Park mowing position will be advertised with applications due by May 10, 2025.

Discussion was held updating the council on ACCEL Group's property insurance recommendations for the City of Shell Rock.

Motion Fox seconded by Beenen to appoint the Mayor, Clerk, and Public Works Director to approve placement of offered memorial donations. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

Motion Schuldt seconded by Krull to approve Resolution 007-2025 A resolution updating the Statement of Policy on Personnel and Procedure Policy. Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

Motion Krull seconded by Berglund to approve Resolution 008-2025 A resolution approving JB Holland Change Order #1 Wastewater Treatment Plant Improvements – Eliminate prefilling on lagoons as

described in Addendum 1. Cost decrease (5,050). Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0

ORDINANCE NO. 399 was introduced for its final reading by Beenen seconded by Fox AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES. Be It Enacted by the City Council of the City of Shell Rock, Iowa.

SECTION 1. Chapter 92, Section 92.02 of the Code of Ordinances of City of Shell Rock, Iowa, as amended, is repealed and the following adopted in lieu thereof: 92.02 RATES AND SERVICE. Water service shall be furnished at the following monthly rates within the City:

First 1,000 gallons used per month \$12.50 (Minimum Bill).
Next 2,000 gallons used per month @ .004591 cents per gallon used.
Next 3,000 gallons used per month @ .003061 cents per gallon used.
Next 7,000 gallons used per month @ .002308 cents per gallon used.
All gallons used over 13,000 gallon per month @ .001036 cents per gallon used.

SECTION 2. WHEN EFFECTIVE. This ordinance shall be in effect on July 1, 2025. SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. Roll Call Vote: Ayes- Fox, Berglund, Krull, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Mayor Klinefelter reported that letters to properties identified as in noncompliance with City Ordinances will be receiving letters by the end of April.

Motion by Schuldt to adjourn at 8:20 p.m.

Mike Klinefelter, Mayor
ATTEST: Jessica Meyer, City Clerk

EXPENDITURES

AFFORDABLE TREE SERVICE	TREE & STUMP SERVICE	4,250.00
AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES	378.41
AT&T	LONG DISTANCE	19.22
AVERHOFF, JADE	FIRE CALLS	42.00
AVERHOFF, MATTHEW	FIRE CALLS	150.00
BAKER & TAYLOR	BOOKS	28.64
BUTLER BREMER COMMUNICATIONS	PHONE	379.80
BUTLER COUNTY ENGINEER	DIESEL FIRE DEPT	173.50

BUTLER COUNTY SOLID WASTE	SOLID WASTE DISPOSAL	5,482.00
BUTLER COUNTY SHERIFF	LAW ENFORCEMENT CONTRACT	25,000.00
CALLAWAY, BO	MILEAGE	647.40
CAPITAL ONE	LIBRARY SUPPLIES	38.80
CENTRAL IOWA DISTRIBUTING	SWEEPER	1,772.00
CITY LAUNDERING CO.	FLOOR MATS	905.29
CREATIVE PLANNING TECHNOLOGY	IT SERVICES	500.84
CRESUP, JACKSON	FIRE CALLS	105.00
CUSB	HEALTH SAVINGS	2,316.80
CW DRYWALL	DRYWALL & LABOR	2,300.00
W.S. DARLEY & CO	FIRE SUPPLIES	610.80
DILLAVOU OIL COMPANY	DIESEL	786.38
DUNCAN, JESSICA	EMS CALLS	115.00
INTERNAL REVENUE SERVICE	FED/FICA TAX	4,772.46
ELAN FINANCIAL SERVICES	SUPPLIES	813.61
ELSAMILLER ELECTRIC	ELEC SERVICE CALL	1,054.78
FASSE, TOM	FIRE CALLS	65.00
FELD FIRE	FIRE SUPPLIES	200.00
GFC LEASING - WI	COPIER LEASE	650.93
GIBBS, NATE	FIRE CALLS	158.00
GIBSON REPAIR & FABRICATION	POOL SUPPLIES	158.00
GIERKE ROBINSON COMPANY	BOYD BUILDING REPAIR	250.61
GREEN, MICHAEL	FIRE CALLS	75.00
HAWKINS, INC.	WASTEWATER SUPPLIES	1,502.01
HUNEMILLER, JESSICA	EMS CALLS	45.00
IA DEPT OF INSPECT, APPEAL, LIC	CONCESSION LICENSE	150.00
IA DEPT OF REVENUE	WATER EXCISE TAX	1,806.23
IOWA DNR	STORMWATER PERMIT	351.50
IOWA PRISON INDUSTRIES	GOLF CART PERMITS	78.60
IA WORKFORCE DEVELOPMENT	UNEMPLOYMENT TAX	69.47
IAMU	WATER MEMBER DUES	825.00
IPERS	IPERS REGULAR	3,379.65
JANESVILLE LUMBER	BOYD BUILDING REPAIR	488.67
JENDRO, INC	GARBAGE COLLECTIONS	12,301.55
JOHN DEERE FINANCIAL	SUPPLIES	273.31
KLOBASSA, SETH	FIRE CALLS	20.00
KWIK TRIP INC.	FUEL	529.86
LEHMAN, LOGAN	FIRE CALL	65.00
LESSIN SUPPLY CO	POOL SUPPLIES	13.78
LUBBEN, RILEY	CLOTHING ALLOWANCE	119.00
MENARDS - CEDAR FALLS	BOYD BUILDING	257.99
MEYER, JESSICA	MILEAGE	68.34
MICROBAC LABORATORIES INC	TESTING	785.00
MIDAMERICAN ENERGY CO	ELECTRIC & GAS	5,113.23
MIKE MOLSTEAD MOTORS	TRUCK SERVICE	499.95
MOHN, MATTHEW	FIRE CALL	126.00

MORAN, BETH	EMS CALL	40.00
MORAN, JUSTIN	FIRE CALL	70.00
MUNICIPAL SUPPLY INC.	27 SMART POINT	4,752.00
NAPA AUTO PART	SEWER SUPPLIES	108.30
O'REILLY AUTOMOTIVE, INC.	FUEL FILTER	28.22
OELMANN, SHAWN	FIRE CALLS	138.00
OLMSTEAD, JEWEL	POOL CERT	40.00
PHILLIPS, NICK	FIRE CALLS	102.00
U.S. POSTAL SERVICE	POSTAGE	333.65
PREMIER PROPERTY DEVELOPMENT	TIF REBATE	9,394.11
REINTS, JEFF AND MICHELLE	TIF V REBATE	50,921.59
RELIANCE STANDARD LIFE INS CO	LTD INS	390.68
RYAN EXTERMINATING	PEST CONTROL	100.99
SCHULDT, GARRETT	FIRE CALLS	75.00
SCI CONCRETE INC.	TRUCKING	350.00
SENSUS USA	AUTO READ SOFTWARE	3,700.00
SPEER FINANCIAL INC.	TIF REPORT	350.00
SPROLE, KLAYTON	FIRE CALLS	90.00
IOWA DEPT OF REVENUE	STATE TAXES	514.13
STOKES WELDING	SUPPLIES	264.38
TELLINGHUISEN, MIKE	CLOTHING ALLOWANCE	239.97
TIA HILLMAN	BOYD CLEANING	255.00
USABLUBOOK	SEWER SUPPLIES	2,883.14
US CELLULAR	TELEPHONE	339.94
WAVERLY NEWSPAPERS	PUBLICATION	284.90
WAVERLY TIRE COMPANY	MOWER TUBE	25.00
WELLMARK BLUE CROSS	GROUP INSURANCE	2,195.76
TOM WILLSON	FIRE CALLS	85.00
WILSON, KERI	EMS CALLS	35.00
REFUND UTILITY CHECKS		401.16
PAYROLL CHECKS		14,746.36
***** REPORT TOTAL *****		176,323.69

EXPENDITURE BY FUND

GENERAL	54,771.84
ROAD USE TAX	12,744.75
TIF III - WILLOW	50,921.59
TIF IV - INDUSTRIAL	9,394.11
EMERGENCY SERVICES BLDG	675.78
WATER	14,279.88
WATER DEPOSITS	355.31
SEWER	13,873.34
LANDFILL/GARBAGE	19,307.09
TOTAL FUNDS	176,323.69

REVENUE

GENERAL	179,907.14
ROAD USE TAX	11,517.43
EMPLOYEE BENEFITS	2738.37
LOCAL OPTION SALES TAX	11,282.40
TIF III WILLOW TREE	4,633.85
LOW TO MODERATE INCOME	2652.07
DEBT SERVICE	7203.31
CAPITAL PROJECTS	584.27
EMERGENCY SERVICES BLDG	225.00
WATER	12,191.35
WATER DEPOSITS	400
WATER DEPRECIATION	84.32
SEWER	18489.77
SEWER DEPRECIATION	54.43
LANDFILL/GARBAGE	13,092.31
**** REVENUE TOTAL ****	265,056.02