

Regular Meeting Shell Rock City Council
September 6, 2022

Mayor ProTem Michael Klinefelter called the regular meeting to order in the City Hall at 7:00 p.m. with the Pledge of Allegiance. Council Members Donald Bonzer, Robyn Holden, Michael Klinefelter, Jared Krull, and Garrett Schuldt were present. Mayor Larry Young was absent. There were eleven people in the audience.

Motion by Holden seconded by Schuldt to approve the agenda with any additions. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Bonzer seconded by Krull to approve the consent agenda that included the minutes of the August 2, 4, and 23, 2022 council meetings, the payment of the bills, and the financial reports for the months of July and August, 2022. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Fire Chief Matt Mohn requested that the Fire Department be given access to street barricades in case of emergency. It was decided that four street barricades will be stored at the Emergency Services Building for use during an emergency.

Library Board Members Kresney Johnson and Nikki Schneider were present along with Library Director Deb Nieman. The Library Board needs to hire an Assistant Library Director to replace Danielle Huisman and they explained that in order to get qualified applicants the wage for that position needs to be raised. In addition, the Library Board feels the Library Director's wages should also be raised. The Library Director and Library Board Member's assured the council that the library had the extra money in their budget and that it would not need to be amended.

Resolution 026-2022 was introduced by Bonzer seconded by Holden: A RESOLUTION APPROVING THE FOLLOWING WAGES EFFECTIVE IMMEDIATELY: Library Director \$21.00 per hour, Assistant Library Director \$15.50 - \$17.50 per hour, depending on qualifications and experience. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, and Schuldt. Nays-Krull. Motion carried.

Dr. Pull Start, Jeff Buss was present and discussed with the council concerns that have been raised about his Home Occupation permit to operate his business at 318 E. Mindy Drive. Mr. Buss explained that his business will be moving to its permanent location in the Shell Rock Business Park at 1058 Mason Way as soon as the building construction is completed, in which he thought would be no later than November 1, 2022. As soon as the business is moved, there will no longer be a need

for a Home Occupation Permit for his property located at 318 E. Mindy Drive.

Motion by Holden seconded by Schuldt to revoke the Home Business/Occupation Permit for Jeff Buss dba Dr. Pull Start on December 1, 2022 as the business will be relocated to the business park by that time. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Jim Lehman of 411 S. Cherry Street asked the council for permission to pave the alley between his property and 419 S. Cherry Street with concrete at no expense to the city. Mr. Lehman also agreed that if for some unforeseen reason the concrete had to be dug up that the city would not be responsible to replace the concrete, but that he would be responsible for the concrete replacement.

Motion by Schuldt seconded by Bonzer to allow James Lehman of 411 S. Cherry Street to concrete a portion of the alley between his property and the property located at 419 S. Cherry Street with the city bearing no expense and that Mr. Lehman would additionally be responsible for the concrete replacement if it had to be excavated for some unforeseen reason. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Jarrold Barker of 117 W. Washington Street was in the audience and expressed concern about the loudness of the noon and six whistle and asked the council if the noon and six whistle are necessary. He stated that his property is located right beside the whistle and that the decibels of noise the whistle emits are damaging to hearing.

Motion by Holden seconded by Bonzer to temporarily stop blowing the noon and six whistle until the October council meeting and for the Clerk to keep record of any complaints or comments about the stoppage of the whistle and the necessity of the whistle. Ayes-Bonzer, Holden, and Klinefelter. Nays-Krull and Schuldt. Motion carried.

Motion by Bonzer seconded by Schuldt to close the one-half block of the 100 block of W. Washington Street between Holley Park and the Boyd Building on October 31, 2022 for Halloween and from November 23, 2022 through January 3, 2023 for the Tree Lighting and holiday festivities. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Ordinance No. 392 was introduced for its first reading by Bonzer seconded by Holden: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS REGULATING FOOD TRUCK PARKING. Roll Call Vote: Ayes-

Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Resolution 027-2022, A RESOLUTION APPROVING FOOD TRUCK PARKING was not acted on.

Motion by Schuldt seconded by Holden to accept the 2021 Street Construction Project as is and to withhold the final \$10,000.00 payment. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Motion by Schuldt seconded by Krull to approve the 3% raise requested from Jendro Sanitation as stated through the city and Jendro's contract. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

It was stated that there is interest in the Center Street property and there could be meetings upcoming with interested parties.

Ordinance No. 391 was introduced for its second reading by Krull seconded by Holden: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS PERTAINING TO GARBAGE COLLECTION RATES. Roll Call Vote: Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

The discussion on junk vehicles was tabled until the October council meeting.

Motion by Bonzer and seconded by Schuldt to adjourn at 8:19 p.m. Ayes-Bonzer, Holden, Klinefelter, Krull, and Schuldt. Nays-None. Motion carried.

Disbursements	
Affordable Tree Service – tree removal	2,500.00
Amazon Business – Library books & supplies	887.72
AT&T – long distance	10.08
Bank of America – Library fees & supplies	339.48
Bergan KDV – IT services	277.64
Butler County Solid Waste – landfill fees	4,438.00
Butler-Bremer Communications – phone services	828.46
Casey Reints Consulting – website maintenance	100.00
Central Iowa Distribution – Boyd Building supplies	68.00
Christofferson, Dakota – returned customer deposit	40.83
City Laundering Co. – mats & mops services	149.17
Crystal Heating & Plumbing – Water Dept. supplies	44.09
CUSB – health savings accounts	1,162.50
Elsamiller Electric – Water Dept. supplies	60.00

Feld Fire – Fire Dept. Equipment	11,130.00
Fidelity Security Life – vision insurance	44.22
GFC Leasing – copier agreement	222.01
Gordon Flesch Company – copier maintenance	133.34
Hardee, Marilyn – reimburse postage	54.95
Hawkins. Inc. – Wastewater Dept. supplies	1,203.50
Internal Revenue Service – withholdings	8,840.85
Iowa Dept. of Revenue – withholdings	1,457.00
Iowa Dept. of Revenue – sales and water excise tax	2,063.47
IPERS – withholdings	4,674.79
Janesville Lumber – City Hall supplies	388.86
Jendro Sanitation – garbage collection	6,028.34
John Deere Financial – Water Dept. supplies	209.70
Keystone Laboratories – testing	785.25
Kwik Trip Inc. – gas & misc. supplies	1,314.91
Life Investors Co. – deferred compensation	135.00
Long Impressions – pool uniforms	194.22
Menards – supplies	64.24
Microbac Laboratories Inc. – testing	370.50
MidAmerican Energy Co. – electricity & gas	6,766.89
Miller, Jennifer – reimburse pool supplies	166.80
Miller True Value – Water Dept. supplies	8.99
Municipal Pipe Tool Co. – Sewer emergency call	985.00
Nelson & Toenjes – legal services	3,966.90
Outdoor & More – Park supplies	123.95
Payroll – employee wages	33,206.14
Pool Tech – Pool supplies	1,131.25
Reliance Standard – disability insurance	511.88
Rops, Carla – Library cleaning services	240.00
Ryan Exterminating – pest control	70.00
Sam’s Club – Pool supplies	892.13
Speer Financial Inc. – services	325.00
Square – services	64.20
Stirling Lawn Care – mosquito spraying	1,500.00
Stoner Radiator Service – Fire Dept. services	3,045.00
U.S. Cellular – cellular phone services	255.67
UMB Bank NA – bond fees	600.00
USA Blue Book – Water Dept. supplies	65.45
Utility Equipment Co. – Water Dept. supplies	120.82
Walmart Community Card – Pool & Library supplies	464.06
Waverly Newspapers – publications	275.47
Wellmark Blue Cross – health & dental insurance	2,572.11
WHKS & Co. – bridge inspections	2,710.89
Xerox Financial Services – copier agreement	106.21
Zoom Video Communications – video conferencing	14.99
TOTAL DISBURSEMENTS	\$110,410.92

Disbursements by Fund	
General	59,342.04
Road Use Tax	10,911.10
Debt Service	600.00
Emergency Services Building Fund	11,130.00
Water Utility	6,543.14
Water Deposits	40.83
Sewer Utility	10,332.36
Garbage Utility	11,511.45
TOTAL DISBURSEMENTS BY FUND	\$110,410.92

Revenues	
General	18,439.16
Road Use Tax	12,936.80
Employee Benefits	20.90
Local Option Sales Tax	10,250.41
Debt Service	51.07
Trust & Agency Capital Improvements	81.35
Emergency Services Building	5,170.00
American Recovery Act	95,320.87
Water Utility	14,850.20
Water Deposits	200.00
Water Depreciation	8.69
Sewer Utility	19,760.79
Sewer Depreciation	6.21
Garbage Utility	12,739.44
TOTAL REVENUES	\$189,835.89

Michael Klinefelter
Mayor ProTem

ATTEST:

Marilyn Hardee
City Clerk