



PHONE: 319-885-6555
HOURS: M - F 8AM - NOON; 1PM - 4PM
EMAIL: cityofsr@butler-bremer.com
WEBSITE: WWW.SHELLROCKIOWA.ORG

DIRECT DEPOSIT PAYROLL AGREEMENT

The direct deposit payroll agreement allows your paycheck to be paid directly to your bank account.
This is a requirement for all employees.

NAME _____
ADDRESS _____
CITY _____
STATE _____
TELEPHONE _____

FINANCIAL INSTITUTION INFORMATION

NAME _____
CITY _____
STATE _____
ROUTING # _____
ACCOUNT # _____
IS THIS A CHECKING OR SAVINGS ACCOUNT? _____

I AUTHORIZE THE CITY OF SHELL ROCK TO DEPOSIT MY PAYCHECK AUTOMATICALLY. IT IS AGREED THE ABOVE NAMED FINANIAL INSTITUTION WILL CREDIT MY ACCOUNT.

SIGNATURE _____ **DATE** _____

RETURN THIS FORM TO CITY OF SHELL ROCK, IOWA WHEN COMPLETE