

Regular Meeting Shell Rock City Council  
March 3, 2026

- Roll Call Mayor Mike Klinefelter called March 3, 2026, regular session of the Shell Rock City Council to order at 7:00 pm in the Council Chambers at 802 N Public Road, Shell Rock, Iowa with the Pledge of Allegiance. Councilors present: David Beenen, Mark Berglund, Adam Fox, Jennifer Miller, and Garrett Schuldt. Others present: Stacey Reints, Lindsey Schaedig, Jessica Duncan, Matt Averhoff, Jim Gates, Robyn Holden, Mike Tellinghuisen, Jessica Meyer.
- Agenda Motion by Schuldt seconded by Berglund to approve the agenda. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
- Consent Agenda Motion by Fox seconded by Schuldt to approve the consent agenda that included: Minutes of 2/3/26 meeting, the Payment of the Bills, and the Financial Reports for January 2026. Roll Call Vote: Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
- Public Works Report Public Works Director Mike Tellinghuisen reported that the Boyd building kitchen remodel has drywall complete and cabinets are expected within the next two weeks. Snowplow truck is fixed and sewer line cleaning and root removal is complete for this year.
- Fire Report Fire Chief Matt Averhoff reported on calls and a control burn. Fire Department plans to wash streets on May 25<sup>th</sup>.
- First Responders Report First Responders Chief Jessica Duncan reported on six calls and that one member has resigned.
- Swing Show Jim Gates with the Spring Swing Show reported that public tickets will go on sale March 16<sup>th</sup> at City Hall. Shows are on April 18<sup>th</sup> and 19<sup>th</sup>.
- Fourth of July Committee Lindsey Schaedig with the 4<sup>th</sup> of July Committee presented upcoming plans. Motion Berglund seconded by Beenen to approve celebration on July 2 – July 5. Street closures downtown beginning July 1<sup>st</sup> through July 5<sup>th</sup>. Fireworks scheduled for Friday at 10pm. Parade scheduled for Saturday at 10am. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
- Cemetery Robyn Holden with the Riverside Cemetery requested to have a building permit fee waived. Motion Schuldt seconded by Berglund to waive \$85.00 fee. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Resolution 004-2026

Spring Cleanup	Motion Schuldt seconded by Berglund to approve Resolution 004-2026 A Resolution setting Spring Clean-up dates and fees. Spring Clean-up will be held April 20, 21, 22. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
Pool Board Appointments	Motion Berglund seconded by Miller to appoint Nicole Liebau to the Pool Board to fill vacancy with term expiring 3/31/2028 and reappoint Jami Cooper and Stacey Reints to new terms expiring 3/3/2029. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
Resolution 005-2026 Pool wages and fees	Motion Schuldt seconded by Berglund to approve Resolution 005-2026 A Resolution setting pool wages and fees for the 2026 season. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
Resolution 006-2026 Wells Hollow Contract	Motion Miller seconded by Fox to approve Resolution 006-2026 A Resolution approving contract with Wells Hollow Landscaping for spraying. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
Resolution 007-2026 Wigham Contract	Motion Berglund seconded by Schuldt to approve Resolution 007-2026 A Resolution approving street sweeping contract with Wigham Trucking, Inc. for the 2026 calendar year. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
Firewall Quote	Motion Beenen seconded by Miller to approve new firewall quote from Creative Planning. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
Financial Software	City Clerk Jessica Meyer reported that the implementation of the new financial and utility billing software continues to progress, despite ongoing technical irregularities. Motion Berglund second Beenen to create a software committee and to appoint Jennifer Miller, Lindsey Schaedig, Jessica Meyer, and Mike Klinefelter to committee. Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.
Ordinance 402 Water Rates 2nd Reading	ORDINANCE NO. 402 was introduced by Fox seconded by Berglund for its second reading AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES. Be It Enacted by the City Council of the City of Shell Rock, Iowa. SECTION 1. Chapter 92, Section 92.02 of the Code of Ordinances of City of Shell Rock, Iowa, as amended, is repealed and the following adopted in lieu thereof: 92.02 RATES AND SERVICE. Water service shall be furnished at the following monthly rates within the City:

First 1,000 gallons used per month \$13.50 (Minimum Bill).  
 Next 2,000 gallons used per month @ .004591 cents per gallon used.  
 Next 3,000 gallons used per month @ .003061 cents per gallon used.  
 Next 7,000 gallons used per month @ .002308 cents per gallon used.  
 All gallons used over 13,000 gallon per month @ .001036 cents per gallon used.

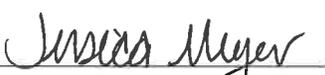
SECTION 2. WHEN EFFECTIVE. This ordinance shall be in effect on July 1, 2026. SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. Roll Call Vote: Ayes- Fox, Berglund, Miller, Beenen, and Schuldt. Nays-None. Motion carried 5:0.

Adjourn

Motion by Schuldt to adjourn at 8:28 p.m.



Mike Klinefelter, Mayor

ATTEST:   
 Jessica Meyer, City Clerk

**EXPENDITURES**

ALL STAR CONSTRUCTION	1,200.00	LIBRARY CONSTRUCTION
AMERICAN EXPRESS	1,157.34	LIBRARY SUPPLIES
AT&T	15.11	PHONE
BUTLER BREMER COMMUNICATIONS	426.57	PHONES
BUTLER COUNTY SOLID WASTE	5,389.00	SOLID WASTE DISPOSAL
BUTLER-GRUNDY DEVELOPMENT	1,268.00	PARTNER CONTRIBUTION
CEDAR VALLEY GARAGE DOORS	4,750.00	COUNTER DOORS BOYD KITCHEN
CIT SEWER SOLUTIONS	39,631.61	SEWER JET/VAC AND ROOT CUT
CITY LAUNDERING CO.	317.77	FLOOR MATS
CREATIVE PLANNING TECHNOLOGY	206.67	IT
CUSB	733.32	HSA
CW DRYWALL	3,100.00	BOYD KITCHEN DRYWALL
ELEVATED DESIGNS LLC	1,297.50	LIBRARY COFFEE BAR
ELSAMILLER ELECTRIC	979.03	BRIDGE LIGHTS & BOYD KITCHEN
EVEN QUALITY WORKS	250.00	BOYD KITCHEN REMODEL
FASTENAL COMPANY	64.00	LATCH CLAMP
GFC LEASING - WI	354.23	COPIER LEASE
GIERKE ROBINSON COMPANY	33.27	SPACER BRASS
GORDON FLESCHE COMPANY	332.65	IMAGES +

HAWKEYE FIRE & SAFETY	211.00	EXTINGUISHER INSPECTION
HAWKINS, INC.	1,182.91	AZONE-15
INTERNAL REVENUE SERVICE	8,683.33	EFTPS
IOWA DEPT OF REVENUE	819.89	WITHHOLDING
IOWA DEPT OF REVENUE	270.19	JANUARY 2026 SALES TAX
IOWA DEPT OF REVENUE	730.08	WATER EXCISE TAX
IOWA ONE CALL	13.50	ONE CALL
IPERS	5,645.13	
JANESVILLE LUMBER	741.47	BOYD KITCHEN REMODEL
JENDRO SANITATION	6,437.02	SOLID WASTE
JOHN DEERE FINANCIAL	413.33	BOYD KITCHEN SUPPLIES
KWIK TRIP INC.	312.32	FUEL
MENARDS - CEDAR FALLS	315.84	SHOP SUPPLIES
MICROBAC LABORATORIES INC	571.50	TESTING
MUNICIPAL SUPPLY INC.	657.60	METERS AND METER COUP
NAPA AUTO PART	26.23	FLUID
PLUNKETT'S	52.00	LIBRARY PEST CONTROL
RELIANCE STANDARD LIFE INS CO	244.81	LTD
RYAN EXTERMINATING	105.03	PEST CONTROL
STOKES WELDING	119.54	SNOWPLOW REPAIR
TELLINGHUISEN, MIKE	2,775.14	MEDICAL REIMBURSEMENT
TIA HILLMAN	330.00	CLEANING
USCELLULAR	338.96	TELEPHONE
WAVERLY HEALTH CENTER	80.00	FIRE DEPT PHYSICAL
WAVERLY NEWSPAPERS	435.47	PUBLICATIONS
WELLMARK BLUE CROSS	834.85	HEALTH INSURANCE
REPORT TOTAL	93,853.21	

**EXPENDITURE BY FUND**

GENERAL	25,389.57
ROAD USE	5,392.77
WATER	4,337.45
SEWER	46,109.92
LANDFILL	12,623.50
	93,853.21

**REVENUE BY FUND 1/2026**

GENERAL	\$34,948.01
ROAD USE TAX	\$14,600.49
EMPLOYEE BENEFITS	\$150.08
LOCAL OPTION SALES TAX	\$14,431.58
TIF III WILLOW	\$469.29
LOW TO MODERATE	\$268.58
DEBT SERVICE	\$468.97

CAP PROJ/TRUST & AGENCY	\$1,601.82
EMERGENCY SERVICES BLDG	\$925.00
WATER	\$22,132.46
WATER DEPOSITS	\$155.79
WATER DEPRECIATION	\$78.12
SEWER	\$30,688.60
SEWER DEPRECIATION	\$50.44
LANDFILL/GARBAGE	\$20,617.84
<b>REPORT TOTAL</b>	<b>\$141,587.07</b>