

Regular Meeting Shell Rock City Council
November 04, 2025

Mayor Mike Klinefelter called November 4, 2025, regular session of the Shell Rock City Council to order at 7:00 pm in the Council Chambers at 802 N Public Road, Shell Rock, Iowa with the Pledge of Allegiance. Councilors present Garrett Schuldt, Adam Fox, Jared Krull, Mark Berglund, and David Beenen by phone. Eight people were in the audience along with Mike Tellinghuisen and Jessica Meyer.

Motion by Schuldt seconded by Fox to approve the agenda. Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Motion by Fox seconded by Beenen to approve the consent agenda that included: Minutes 10/07/2025 & 10/21/2025, the Payment of Bills, Street Finance Report. Roll Call Vote: Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Larry Pump, with Larry Pump CPA presented the independent accountants report on applying agreed-upon procedures for the city of Shell Rock for the fiscal year July 1, 2024-June 30, 2025. Full report can be found on city webpage or at city hall.

Maggie Burger, with Speer Financial presented the Tax Increment Financing Report. Full report can be found on city webpage or at city hall.

Mike Tellinghuisen reported that the Boyd Building phase 1 kitchen remodel is nearly finished. Cupboards, countertops, sinks, and hardware are installed. Volunteers will be organizing dishes and kitchen supplies shortly. Thank you to all who have helped with this project. Phase 2 of the kitchen remodel is being discussed.

Matt Mohn, Fire Chief reported that over \$7,000 was raised during their pancake breakfast. Thank you to all that donated and attended. The Fire Department uses raised funds to purchase items such as the battery powered jaws of life. Motion Schuldt seconded by Berglund to approve Bo Callaway to full time Firefighter status on the Shell Rock Fire Department. Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Mike Klinefelter, Mayor reported that the city has been notified of an estate donation. Plans are being made on how to best utilize these funds once received.

Mike Tellinghuisen, Public Works Director reported that park bathrooms are closed for the winter season, plans are being made for holiday lights and decorating, and snow removal equipment is prepped. Motion Schuldt seconded by Berglund to approve Resolution 020-2025, a resolution accepting and approving the independent accountant's report on applying agreed-upon procedures for the city of Shell Rock, Iowa for the

fiscal year July 1, 2024-June30, 2025. Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Motion Fox seconded by Beenen to approve Resolution 021-2025, a resolution approving the Annual Financial Report. Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Motion Berglund seconded by Fox to approve Resolution 022-2025, a resolution approving the TIF report presented by Speer Financial and approving the Tax Increment Financing Indebtedness Certification to the County Auditor. Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Motion Schuldt seconded by Fox to approve Resolution 023-2025, a resolution approving the Urban Renewal Report. Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Motion Schuldt seconded by Beenen to approve Resolution 024-2025, a resolution approving Employee Benefits for the 2026 Calendar year. Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Discussion held concerning funds transfer from the General Fund to the Capital Improvement Fund. This item tabled until budget meetings.

Mayor Klinefelter appointed Claire Epley to the Library Board of Trustees. This fills a vacant position with a term expiring 06/30/2027. Council approved 5:0.

Motion Berglund seconded by Fox to approve Boyd Building rental fee waiver for Super Bowl Brunch Fundraiser. Ayes- Fox, Schuldt, Beenen, Krull, Berglund. Nays-None. Motion carried 5:0.

Motion by Schuldt to adjourn at 7:41 p.m.

Mike Klinefelter, Mayor
ATTEST: Jessica Meyer, City Clerk

EXPENDITURES

AMERICAN EXPRESS	LIBRARY SUPPLIES	1,028.04
AVERHOFF, JADE	FIRE CALLS	30.00
AVERHOFF, MATTHEW	FIRE CALLS	90.00
B & B LOCK & KEY	REKEY BACK DOOR AT CITY HALL	128.92
BUTLER BREMER COMMUNICATIONS	TELEPHONE AND ERATE ADJUSTMENT	1,046.77
BUTLER COUNTY ENGINEER	FIRE DEPARTMENT FUEL	195.80
CALLAWAY, BO	FIRE CALLS	65.00
CITY LAUNDERING CO.	FLOOR MATS	315.40
COOLEY PUMPING LLC	UNIT SERVICE FOR FRISBEE GOLF PARK	89.29
CRESUP, JACKSON	FIRE CALLS	45.00

CUSB	HSA	1,158.32
CUSTOM WOODWORKS	CABINETS BOYD BLDG KITCHEN	5,764.00
DIVAL SAFETY EQUIPMENT, INC	STREET SUPPLIES	245.32
ELAN FINANCIAL SERVICES	SUPPLIES	712.54
ELSAMILLER ELECTRIC	PARK LIGHT REPAIR	114.59
FASSE, TOM	FIRE CALLS	35.00
FELD FIRE	TURN OUT GEAR	4,379.50
FELD FIRE	FLOW TESTING	653.00
GFC LEASING - WI	COPIER LEASE	199.88
GFC LEASING - WI	LIBRARY COPIER LEASE	154.35
GIBBS, NATE	FIRE CALLS	35.00
GIBSON REPAIR & FABRICATION	OIL	59.00
GREEN, MICHAEL	FIRE CALLS	25.00
INTERNAL REVENUE SERVICE	EFTPS	2,994.64
INTERNAL REVENUE SERVICE	EFTPS	2,519.98
IOWA DEPT OF REVENUE	SEPT SALES TA	339.55
IOWA DEPT OF REVENUE	STATE WITHHOLDING	231.16
IOWA DEPT OF REVENUE	EXCISE TAX SEPT 2025	700.87
IOWA DEPT OF REVENUE	STATE WITHHOLDING	281.78
IOWA RURAL WATER ASSOC.	2026 MEMBERSHIP	365.00
IPERS	PENSION	3,610.45
JENDRO SANITATION	SOLID WASTE	6,432.14
JOHN DEERE FINANCIAL	STREET AND SEWER SUPPLIES	223.78
KLOBASSA, SETH	FIRE CALLS	30.00
KWIK TRIP INC.	FUEL	801.12
LEHMAN, LOGAN	FIRE CALLS	20.00
MENARDS - CEDAR FALLS	SEWER SUPPLIES	67.79
MEYER, JESSICA	2025 IMFOA FALL CONFERENCE	403.32
MICROBAC LABORATORIES INC	TESTING	770.50
MID-AMERICA PUBLISHING	1 YEAR SUBSCRIPTION LIBRARY	59.00
MIDAMERICAN ENERGY CO	UTILITIES	4,328.67
MILLER WINDOW	WINDOW CLEANING	100.00
MORAN, JUSTIN	FIRE CALLS	60.00
OELMANN, SHAWN	FIRE CALLS	30.00
O'REILLY AUTOMOTIVE, INC.	AIR FILTER, FLUIDS	127.53
PHILLIPS, NICK	FIRE CALLS	72.00
PLUNKETT'S	LIBRARY PEST CONTROL	52.00
RANDOLPH, MICHELLE	MILEAGE	50.40
RELIANCE STANDARD LIFE INS CO	LTD INSURANCE	300.39
ROGERS, JASON	FIRE CALLS	25.00
RYAN EXTERMINATING	PEST CONTROL	100.99
SCHULDT, GARRETT	FIRE CALLS	35.00
SPROLE, KLAYTON	FIRE CALLS	65.00
STOKES WELDING	MS 250 18"	343.99
TIA HILLMAN	CLEANING	120.00

U.S. POSTAL SERVICE	OCT 2025 UTILITY POSTAGE	296.59
USCELLULAR	TELEPHONE	338.66
WAVERLY NEWSPAPERS	PUBLICATION	212.04
WELLMARK BLUE CROSS	GROUP INSURANCE	2,195.76
WILLSON, TOM	2025 FIRE BREAKFAST SUPPLIES	88.00
WILLSON, TOM	FIRE CALLS	35.00
WIRTZ, BRIANNA	FIRE CALLS	60.00
WIRTZ, GREG	FIRE CALLS	60.00
ZOOBEAN	BEANSTACK APP	1,461.60
REPORT TOTAL		46,979.42

EXPENDITURE BY FUND

GENERAL	\$23,677.83
ROAD USE TAX	\$3,121.69
EMERGENCY SERVICES BLDG	\$5,080.53
SPECIAL EVENTS FUND	\$261.51
WATER	\$2,984.62
SEWER	\$4,727.55
LANDFILL/GARBAGE	\$7,125.69
REPORT TOTAL	\$46,979.42